| UHKDU/PRO/SOGE/SVS/0449/2024 | |
|------------------------------|--|
| | UNIVERSITY HOSPITAL General Sir John Kotelawala Defence University |
| | 1 General Sit John Rotelawara Defence University |

University Hospital Kotelawala Defence University Werahara ,Boralesgamuwa

Sri Lanka

T:Phone: 0112044555 Fax: 0112044592

Web:mmc53uhkdu@gmail.com

04 / 11 / 2024.

INVITATION TO BID AND GENERAL CONDITIONS OF TENDER

- 1. The Vice Chancellor of the General Sir John Kotelawala Defence University, as the Chairman, Department Procurement Committee invites Bid/s from prospective Bidders for Printing Of Private Forms.
- **CLOSING DATE & TIME.** The tender will close at 1400 hrs on 13 / 11 / 2024. Any Bid submitted after the closing time of the tender will be rejected & unopened such bids will be returned to the bidder.
- 3. VALIDITY OF BID. The bid submitted under this tender must be valid for a period of 120 days from the date of closing of tender.
- 4. <u>BID BOND / GUARANTEE</u>.

Tender No:

- (b) Submission of insufficient Bid Bond/Guarantee value or period will be considered as a "major deviation" and such offer will not be considered for further procurement action and will be rejected.
- **5. VALUE ADDED TAX.** The Bidders who bid for locally delivered items must have the VAT registration. The VAT portion must be shown separately in the price schedule in Annex "A" and VAT registration number must be indicated. If the quoted item is exempted from VAT or Bidding Company is not liable for VAT, reference number and date of relevant Act number/Gazette notification/a certificate (as applicable) **issued for the current financial year** from the Commissioner General of Inland Revenue to that effect should be submitted along with the Bid.
- 6. BID SUBMISSION. The bidder must duly sign at the last page (before Annexes) of this document indicating the name of the signatory and the name of the company & place the company common seal to confirm the acceptance of tender conditions. The Bid/s that do not include authorized signature will be rejected. The Bid/s duly signed by the bidder enclosed and sealed in an appropriate cover addressed to the following address should be sent by registered post or could be deposited in the appropriate tender box placed at University Hospital Kotelawala Defence University. Werahara (at the Main Entrance of University Hospital Kotelawala Defence University) on or before the time & date specified for the closing of tender. The tender reference number, date & time of closing tender should be indicated & underlined at the top left corner of the envelop.

- 7. The Bid/s must be submitted in the attached schedule of prices in Annex "A" as applicable. However, bidders could use similar formats prepared with their own letter heads with all the details mentioned therein and submit in three copies along with duly signed copy of a General Conditions of tender. The Bid/s must contain Technical Literature, Pamphlets, Drawings and Quality Standard Certificate etc necessary to determine characteristics of items offered and in case of Machinery/Vehicles & Equipment, servicing and workshop data/after sales service, back up facilities or any other facilities provided by the supplier.
- 8. SUBMISSION OF SAMPLES/PAYMENT OF TESTING CHARGES.

When it is required to submit samples, <u>every offer</u> must be accompanied with pre - marked samples. The marking of samples <u>indicating the Bidder & Offer number</u> must be done and the samples must be handed over to the officer at same place where tender box is placed <u>on or before the closing date & time of the Bid</u>. Samples submitted after closing time of the Bid will be rejected. The documents such as Air Way Bills etc, will not be accepted in place of samples. When the testing charges are required to be paid, bidders shall pay testing charges separately <u>for all offers</u> indicated in their bid/s.

(1) Samples. Please submit samples.

- (2) <u>Testing Charges</u>. A sum of Rs. <u>per offer</u> must be paid to the Bursar of KDU, prior to the submission of bid and a copy of the receipt must be annexed to the bid. It is the responsibility of bidder to inform the Cashier of the Account Office to note the tender number on the receipt issued for such payments.
- 9. <u>BID OPENING</u>. All duly received bids <u>will be opened immediately after the scheduled closing time of Bids at the same venue</u>. Bidders or their accredited agents could be present at the time of opening of bids.
- 10. PRICES. For locally delivered items (including locally manufactured items & foreign items imported by the bidders) price must be quoted in Sri Lankan Rupees, inclusive of all charges for delivery of items to University Hospital General Sir John Kotelawala Defence University Werahara,. Unit price, VAT and Total price should be clearly indicated in schedule in Annex "A". Other than VAT, all other type of taxes (eg: NBT, BTT, etc.) should not be indicated separately and should be included in unit price.
- 11. <u>RESTRICTED TENDERS</u>. Invitation to Bids are circulated among the registered suppliers with Ministry of Defence (MOD), only bids submitted by registered suppliers will be allowed for consideration. However, Chairman, Department Procurement Committee reserves the right to invite the bids from multiple combinations of Procurement Methods as stipulated in Chapter III of the Government Procurement Guideline, 2006 to ensure highest competitiveness.

- 12 PERFORMANCE BOND/GUARANTEE. A successful bidder shall furnish a Performance Bond/Guarantee in the form of "On Demand" & "Unconditional" Bank/Insurance Guarantee for a sum equivalent to 10% of the contract value for every contract that exceeds Rs. 2,000,000.00 or equivalent amount in foreign currency through a recognized Commercial Bank registered in Sri Lanka or through an Insurance Company authorized by the Insurance Board of loss resulting from the supplier's failure to complete his performance obligations under the contract. If the contracted supplier fails to deliver the items Sri Lanka to issue such Performance Guarantee for this purpose, within two weeks from the date of notification of award. The proceeds of the Performance Bond/Guarantee shall be payable to the Vice Chancellor of the General Sir John Kotelawala Defence University as compensation for any o time or fails to complete the works as per the agreed contract, THE TOTAL VALUE OF THE PERFORMANCE BOND/GUARANTEE will be forfeited. If only partial delivery is made during the agreed contract period, the corresponding value percentage of undelivered quantity from the Performance Bond/Guarantee will be forfeited.
- 13. SIGNING OF CONTRACT. The notification of award will be transmitted to the successful bidder by post, by fax or e-mail. This notification constitutes the formation of the contract. The successful bidder should submit his written acceptance for the award and performance bond / guarantee (For awards over Rs. 500,000.00 without VAT) within 14 days of receipt of such notification. Upon acceptance of the award and furnishing of the Performance Bond/Guarantee, the successful bidder will have to enter into a formal contract with the Vice Chancellor of the General Sir John Kotelawala Defence University by signing the Contract.
- 14. <u>DELIVERY.</u> Preference will be given for early delivery. In case of bulk supplies for locally manufactured items, the delivery of <u>total</u> <u>quantity must be completed within 120 days of signing of contract</u>, unless mutually agreed for extended delivery period with University Hospital Kotelawala Defence University. <u>The bidder/s must indicate the proposed delivery schedule in Annex "E"</u>. In the event of placing a purchase order with the successful bidder, the total quantity so ordered must be supplied as one consignment unless part deliveries are agreed upon in the contract. The deliveries not made as per agreed delivery schedule will be considered as bad performances by the suppliers and <u>no extended delivery period will be authorized</u>. Under extreme unavoidable conditions too, the Chairman, Department Procurement Committee (Vice Chancellor of the General Sir John Kotelawala Defence University) reserves the right to grant or refuse delivery period extensions only within the current financial year with or without liquidated claim for delayed deliveries and that decision will be final.
- **15.** <u>LIQUIDATED DAMAGES</u>. In case of delivery period extensions requested by the successful bidder, a sum equivalent to 2% of the total value of the delayed supply per delay of one week or part thereof may be deducted from the payment due to the supplier from the University Hospital General Sir John Kotelawala Defence University as liquidated damages up to the maximum limit of 10% of the total value of delayed supplies.
- 16. PAYMENT TERMS FOR LOCALLY DELIVERED ITEMS. Payment will be made after acceptance of items which should be subjected to a preacceptance inspection/testing by University Hospital General Sir John Kotelawala Defence University authorities. The delivery made to University
 Hospital should not be considered as quantities taken over by University Hospital General Sir John Kotelawala Defence University until items are
 properly accepted after pre-acceptance inspection. Any item that does not conform to the specifications or already approved sample will be rejected & it is
 the responsibility of the supplier to remove them from University Hospital stores/premises within 07 working days of such intimation (either verbal or
 written) at his own cost and replace them with items conforming to specification within one month of such rejection. The bidder shall allow
 approximately 60-90 days period of credit from the date of acceptance of items for Account Office, University Hospital General Sir John Kotelawala
 Defence University to obtain liquid cash from General Treasury & release the payment.
- **17. RIGHTS OF THE PROCUREMENT COMMITTEE**. The Department Procurement Committee reserve the right to accept or reject whole or part of this tender and their decision will be final. The successful bidders will be notified. Information with regard to rejected or unsuccessful bids will not be communicated.

Thanking You, Yours faithfully,

FOR PROCUREMENT MANAGER (GEN)
University Hospital Kotelawala Defence University

I/We agree to abide by the conditions of tender and undertake to supply the items as per delivery schedule mentioned in the contract, in the event of an order been placed with me/my firm/company as a result of this tender.

FILE NO - UHKDU/PRO/SOGE/SVS/0449/2024

SCHEDULE OF PRICES FOR LOCALLY DELIVERED ITE

| S/N | ITEMS | UNIT | QTY | PRICE EACH SLRS | TOTAL PRICE SLRS |
|-----|---|------|--------|-----------------------|------------------------|
| 01 | UHKDU (P) 024 Blood Sugar Monitoring Chart (A5 -60 GSM) Green Color | No's | 20,000 | | |
| 02 | DRUG PRESCRIPTION & ADMINISTRATION RECORD (A3 -60 GSM ,DABLE SIZE) | No's | 20,000 | | |
| 03 | HOSPITAL ADMISSION FORM (A3 BOTH SAIDE GSM 60) | No's | 20,000 | | |
| 04 | REQUEST FOR CT SCAN (A4 DABLE SIZE GSM 60) | No's | 20,000 | | |
| 05 | REQUEST FOR MRI SCAN (A4 SIZE GSM 60) | No's | 20,000 | | |
| | Specification is attached here with Annex "B" | | | | |
| | TOTAL | | | | |
| | DISCOUNT | | | | |
| | TOTAL(AFTER DISCOUNT) | | | | |
| | VAT 18 % | | | | |
| | GRAND TOTAL | | | | |

NOTE: IF POSSIBLE FORWARD YOUR PRICE QUOTATION WITH YOUR COMPANY LETTER HEAD & MOD REGISTER NO IS MANDETORY, FURTHER SAMPLES OF FORMS OBTAIN FROM FOLLOWING EMAIL: MMC53@EMAIL.COM AND SAMPLES SHOULD ATTACHED WITH TOUR QUATATION.

| 2. | a. | warranty period | · |
|----|------|-------------------------------------|--|
| | b. | validity | : 49 days from the date of closing of tender |
| | с. | payment term | : credit |
| | d. | Country of Manufacture | : |
| | e. | Brand name | : |
| 3. | VAT | Registration No. | : |
| 4. | Nam | e of the Company | |
| 5. | | ng Charges Paid. ipt No and Date | : Rs |
| 6. | Sign | ature of Bidder | PROCHEMENT WELLAGER University Hospital Septeral Str. John Kolesbyrala Referent |
| 7. | Date | | - Consider the control of the contro |
| 8. | MOI | D registered No | : Company Seal : |



University Hospital-Kothalawala Defense University

Blood Sugar Monitoring Chart

| Name: | | | A | .ge: | Reg. N | o: | | Ward: BS Moni | | | |
|-------|------|---------------------|------|-------------|--------|----|------|------------------|----|---------|----|
| | | | | | | | Date | Daily | bd | to | ds |
| | | | | | | | | | | | |
| Date | Time | Blood sugar (mg/dl) | | Insulin | | | | OHGD | | Signatu | re |
| | | (Ilig/ul) | Type | Amount (IU) | Route | Na | me | Amou (mg) | nt | | |
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| Regular Drugs | | | | | | | | | | | | | | | |
|--------------------------------------|-----------|-----------------|--|--|--|--|--|--|--|--|--|--|---------------|-----------|-----------|
| Drug Name | | Date | | | | | | | | | | | | | |
| Dose | Frequency | Time | | | | | | | | | | | | | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | | 1 |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | l . | Date | | | | | | | | | | | | T | |
| Dose | Frequency | Time | | | | | | | | | | | | 1 | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | 1 | 1 |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | • | Date | | | | | | | | | | | | | |
| Dose | Frequency | Time | | | | | | | | | | | | 1 | 1 |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | | ٦ |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | I | Date | | | | | | | | | | | | | ٦ |
| Dose | Frequency | Time | | | | | | | | | | | | 1 | 1 |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | | 1 |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | _ |
| Drug Name | Ч | Date | | | | | | | | | | | | | |
| Dose | Frequency | Time | | | | | | | | | | | | 1 | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | + | 1 |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | <u> </u> | Date | | | | | | | | | | | | | ٦ |
| Dose | Frequency | Time | | | | | | | | | | | | | 1 |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | | \dashv |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | | Date | | | | | | | | | | | \dashv | \dagger | \dashv |
| Dose | Frequency | Time | | | | | | | | | | | | | \exists |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | $ \parallel $ | + | 7 |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
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| DRUG PRESCRIP' Name: | rion & | | MIII Date | | | | 10 | <u>N R</u> | EC | | RD | | ge: | | | Gene | ral Sir John i | (otelawala D | efence U | niversity | | |
| BHT: | | , | Wei | aht: | | | П | eigl | nt• | | | P | MI: | | | | | | | | | |
| DIII. | | | VV CI | giit. | | | | eigi | π. | | | В | 1011. | | | | | | | | | |
| Consultant Name: | | , | War | d: | | | | | | | | D | ate | of A | dr | niss | sion | 1: | | | | |
| PLEASE write in BI | OCK C | CAPI | TA | LS | usiı | ng a | ppr | ove | d d | rug | g na | me. | | | | | | | | | | |
| REVIEW PRESCR | IPTION | NS D | AIL | Υ | | | | | | | | Γ | | ERG | | | | | | | | ΤD |
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| STAT PRESCRIPT | IONS | | | | | | | | | | | L | | | | | | | | | | _ |
| ONCE ONLY | Dose | Roi | ute | Da | te | Ti | me | | esc | rib | er | _ | ieck | | iiv | en | Ti | me | | Ph | arm | 1 |
| Drug Name | | | | | | | | Si | g | | | by | | b | <u>y</u> | | | | | | | |
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| AS REQUIRED (PI | RN) PRI | FSC | RIP | TIC | N | C | | | | | | | | | | | | | | | | |
| Drug Name | XIV) I IX | Loc | Date | | | | | | | | | | | | | | | | | | | ٦ |
| Dose | Frequ | iency | Time | | | | H | | | | | | | | | | | | | | | 4 |
| PO/PR/MI/SC/IV | Date | | Dose | | | | | | | | | | H | | | | | | | | + | - |
| Name & Sig of the Prescribing doctor | Pharm | nacy | 2000 | + | | | | | | | | | \vdash | | | | | | | \vdash | + | \dashv |
| | | | Given by sig | | | | | | | | | | | | | | | | | | | |
| Drug Name | • | | Date | | | | | | | | | | | | | | | | | | | ٦ |
| Dose | Frequ | iency | Time | | | | | | | | | | | | | | | | | | \top | 7 |
| PO/PR/MI/SC/IV | Date | | Dose | + | | + | \dagger | \dashv | | | | | $\parallel \parallel$ | | | | | | | $ \cdot $ | + | 1 |
| Name & Sig of the Prescribing doctor | Pharn | nacy | - | | | | | + | | | | | H | | | | | | | H | + | \dashv |
| | | | Given by sig | | | | | | | | | | | | | | | | | | | |
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| Name & Sig of the Prescribing doctor | Pharn | nacy | | + | | + | | + | - | | | | \vdash | | | | | | | ${oldsymbol{ec{H}}}$ | + | \dashv |

Non- administration codes: 1. Patient unavailable 2. Patient Pasting 3. Omitted for clinical reasons 4. Patient refused 5. Medicine Unavailable 6. Patient self administered 7. No access to give the medicine

Regular Drugs

| Drug Name | | Date | | | | | | | | | | | | \Box | |
|--------------------------------------|-----------|-----------------|---|--|--|--|--|--|--|--|--|--|---|-----------|---|
| Dose | Frequency | Time | | | | | | | | | | | | 7 | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | - | Date | | | | | | | | | | | | | |
| Dose | Frequency | Time | | | | | | | | | | | | 1 | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | 7 | _ |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | | Date | | | | | | | | | | | | | |
| Dose | Frequency | Time | | | | | | | | | | | 1 | \forall | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | 7 | |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | | Date | | | | | | | | | | | | 7 | |
| Dose | Frequency | Time | | | | | | | | | | | | | |
| PO/PR/MI/SC/IV | Date | Dose | | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | . | Date | | | | | | | | | | | | | |
| Dose | Frequency | Time | | | | | | | | | | | | 1 | |
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| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
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| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |
| Drug Name | ı | Date | | | | | | | | | | | | \top | |
| Dose | Frequency | Time | | | | | | | | | | | | \dagger | _ |
| PO/PR/MI/SC/IV | Date | Dose | ! | | | | | | | | | | | \dashv | _ |
| Name & Sig of the Prescribing doctor | Pharmacy | Given by sig | | | | | | | | | | | | | |

Non- administration codes: 1. Patient unavailable 2. Patient Pasting 3. Omitted for clinical reasons 4. Patient refused 5. Medicine Unavailable 6. Patient self administered 7. No access to give the medicine

Regular Drugs

| Drug Name | Date | | | | | | | | | | | | \neg |
|---|-----------------|--|--|--|--|--|--|--|--|--|--|--|--------|
| Dose Frequence | Time | | | | | | | | | | | | = |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |
| Drug Name | Date | | | | | | | | | | | | |
| Dose Frequence | Time | | | | | | | | | | | | |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |
| Drug Name | Date | | | | | | | | | | | | |
| Dose Frequence | Time | | | | | | | | | | | | |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |
| Drug Name | Date | | | | | | | | | | | | |
| Dose Frequence | Time | | | | | | | | | | | | |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |
| Drug Name | Date | | | | | | | | | | | | |
| Dose Frequence | Time | | | | | | | | | | | | _ |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | _ |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |
| Drug Name | Date | | | | | | | | | | | | |
| Dose Frequence | Time | | | | | | | | | | | | |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |
| Drug Name | Date | | | | | | | | | | | | |
| Dose Frequence | Time | | | | | | | | | | | | |
| PO/PR/MI/SC/IV Date | Dose | | | | | | | | | | | | |
| Name & Sig of the Prescribing doctor Pharmacy | Given by sig | | | | | | | | | | | | |

Non- administration codes: 1. Patient unavailable 2. Patient Pasting 3. Omitted for clinical reasons 4. Patient refused 5. Medicine Unavailable 6. Patient self administered 7. No access to give the medicine

| HOSPITAL A | DMISSION FO |)RM |
|--------------------------------|--------------------|-----------------|
| Date DD/MM/YY | | |
| Time (24 Hrs) | | |
| Hospital Admission No. | | |
| Admitted By (Unit/Ward) | Admit To | (Unit/Ward) |
| | | |
| Full Name | Name with Initials | |
| | NIC N | |
| Address | NIC No. | |
| Contact No. (Mobile) | Contact No. | (Home/Guardian) |
| Date of Birth | Age | (Home/Guardian) |
| Gender | Marital Status | |
| Male | Maritar Status | |
| Female | | |
| | | |
| Emergency Contact | | |
| Guardian / Family Member Name | | |
| | Contact No. | |
| Address | | |
| Presenting Complaints in Brief | | |
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| Managament Dlan | | |
| Management Plan | | |
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| | | |
| | | |
| Admitting Details | | |
| Admitting Doctor's Name | | |
| Consultant On Call | | |
| Admit Time (24 Hrs) | | |
| Signature of Admitting Doctor | | |

| Problem List | | | | | |
|-----------------------------|---------------|-----|-----|--------------------------------|---------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| Plan | | | | Diet Order Normal Diet: | |
| | | | | Diabetic Diet | : |
| | | | | Other: | |
| | | | | | |
| | | | | | |
| | | | | Nutritional Refer | ral Need : |
| | | | | Yes | No |
| | | | | | |
| | | | | | |
| | | | | | |
| Consultant Informed: | Consultant Na | ame | | | Time : AM/PM |
| Surgeon Informed | Yes | No | N/A | | |
| Anesthetist Informed | Yes | No | N/A | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Completed By: | | | | | |
| Name of the Medical Office | er: | | | | |
| Signature of the Medical O | fficer : | | | | |
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Working Diagnosis

| Presenting Complaint | | | |
|--------------------------------------|------|------|--|
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| Past Medical Hx | _ | | |
| Past Medical HX | Drug | Dose | Frequency |
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| Past Surgical Hx | | | |
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| Medication Allergies and Intolerance | | | |
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| Systemic Enquiry | | | |
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| Family Hx | | | |
| ramny Hx | | | |
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| | | | |

| Social Hx | | | | | | | |
|--------------------------------------|---------------|---|---------|----------|---------------|---|---------|
| Smoking : Yes/No Dura | tion (Yes) No | . Cigs/dav· | | | . Pack Years | | |
| | | | | | | | |
| Alcohol Units/week: | | | | | | | |
| Employment: | | | | | | | |
| | | • | | | | • | |
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| | | | | | | | |
| Examination Tages 112: | -1.4 · | Wainles | | DI | MI. | | |
| Temp: Heig General Appearance: Ja | | | | | | | |
| | , | | | 1 | 1 7 | | |
| CVS | | | | | | | |
| BP- / mmHg | Pulse: | JVP: | | | | | |
| Amov Doots | Hoort Coundar | 01 02 | | | Marana | ** *** | |
| Apex Beat: | Heart Sounds: | S1 S2 | | | Murmu | rs: | |
| | | | | | | | |
| RS SpO2 : | RR: | | . P | PEFR : | | | |
| Trachea | | | | | | | |
| Expansion | | | | | | | |
| Percussion Note | | | | | | | |
| Breath Sounds | | | | Legs / f | feet | | |
| | | | | | | | |
| Abdomen | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | CNS | Involve | ement : | | | |
| | | | Yes | | No N/A | | |
| | | | _ +5 | | | | |
| | | | Left | Right | | | r Limbs |
| | Puj | | | | TD | Left | Right |
| | | sual Fields ndoscopy | | | Tone Power | | |
| | | uity | | | Reflexes | | |
| | CN | | | | Co-ordination | | |
| | | IV VI | | | Sensation | | |
| | V | r | | | | _ | r Limbs |
| | VII | | | | Tone | Left | Right |
| | | X XII | | | Power | | |
| | XII | | | | Reflexes | | |
| | | rebellar Signs | | | Co-ordination | | |
| | | - | | | Sensation | | |



CT No: CT/ CT Scan Date: / /20

Department of Radiology REQUEST FOR CT SCAN

| Name: | Age: | Sex: | | | | |
|---|---|-----------------|--|--|--|--|
| BHT Number: | Ward: | Date: | | | | |
| Region & Nature of the CT Scan: | | | | | | |
| Indication for the CT Scan: | | | | | | |
| <u>Clinical History</u> (Failure to provide the clinical data | will result in rejection (| of the request) | | | | |
| 1. Diagnosis/ tentative diagnosis of the disease – | | | | | | |
| Current symptoms & signs – | | | | | | |
| 2. Whether surgery done/ not – | | | | | | |
| Type of the surgery – | | | | | | |
| 3. Tissue diagnosis – | | | | | | |
| | | | | | | |
| 4. Recent CT/MRI scan findings – | | | | | | |
| Photocopies attached | | | | | | |
| 5. Recent USS findings – | | | | | | |
| Photocopies attached | | | | | | |
| 6. Other relevant details – | | | | | | |
| UHKDU X-Ray No: | | | | | | |
| Chemotherapy - Awaiting | Radiotherapy - Awaiting - On - Complete | | | | | |
| History of drug or food allergy 1) Yes | 2) No 🗌 | | | | | |
| History of Bronchial Asthma 1) Yes | 2) No 🗆 | | | | | |
| Preparations 1) Keep fasting for 06 hours 2) Prednisolone 10 mg tds. from | | | | | | |
| Informed consent of the patient: | | | | | | |
| Technical Instructions | | | | | | |
| Contrast: 1) IVml 2) Oraldose | 3) Rectal Contrast | 4) Other | | | | |
| Film Series: 1) Pre Contrast 2) 30 Seconds | 3) 30 Seconds | 4) Delayed | | | | |
| Date of appointment:/ Time of appointment: | | | | | | |
| • A request not signed by the Consultant will not be a | ccepted. | | | | | |

Name, signature & the stamp



විකිරණ දෙපාර්තමේන්තුව

ඩයි (Contrast) එන්නත් කිරීමෙන් සිදුකෙරෙන CT ස්කැන් පරීක්ෂණය සඳහා සුදානම් වීමට රෝගීන් වෙත උපදෙස් ලබා දීම.

- 1) ඔබට ආහාර, ඖෂධ හෝ වෙනත් කිසියම් ආකාරයක අසාත්මිකතාවයක් (Allergy) පවතී නම් හෝ ඇදුම රෝගය සඳහා පුතිකාර ලබාගන්නේ නම් ඒ පිළිබඳ වෛදූපවරයා දැනුවත් කල යුතුය. එසේ අසාත්මිකතාවයක් (Allergy) හෝ ඇදුම රෝගය පවතී නම් වෛදූපවරයා විසින් ලබාදෙන Prednisolone 10mg පෙති දිනකට දෙවරක් බැගින් (උදැසන 8 රාතිු 8) දින 03ක් ලබා ගැනීමෙන් පසුව පැමිණිය යුතුය.
- 2) පරීකෂණයට දිනකට පෙර බාහිර රෝගී අංශයට පැමිණ වාට්ටුවේ නේවාසික රෝගියෙකු ලෙස ඇතුළත් විය යුතුය.
- 3) ඔබ දියවැඩියාව රෝගය සඳහා Metformin ලබා ගන්නේ නම් පරීක්ෂණය සිදු කිරීමට දින 3කට පෙර එම ඖෂධය ලබා ගැනීම නැවැත්විය යුතුය.
- 4) පරීක්ෂණයට පැය 06කට පෙර ආහාර ගැනීමෙන් වැළකිය යුතුය.
- 5) පරීකෂණයට පැය 02කට පමණ පෙර හොඳින් ජලය පානය කර පැමිණෙන්න.
- 6) පරිකෂණ දත්ත ඇතුළත් කිරීම සඳහා DVD R තැටි දෙකක් රැගෙන පැමිණිය යුතුය.
- 7) ඔබ මෙම පරීකෂණය සිදු කිරීමට දින වෙන් කර ගත් පසු මෙම පරීකෂණය සිදු කිරීමට නියම කළ ස්ථානයේ සිටින වෛදෳවරයෙකු මුණ ගැසිය යුතුය.
- 8) සති 02ක් තුළ සිදු කළ Serum creatinine පරීක්ෂාවේ වාර්තාවක් තිබිය යුතුය.
- 9) පෙර සිදු කළ පරීකෂණ වාර්ථාවල ඡායා පිටපත් රැගෙන පැමිණිය යුතුය.

MRI No: PVT/MRI/ MRI Scan Date: / /20



Department of Radiology REQUEST FOR MRI SCAN

| Name: | | Age: | | Sex: | |
|---|--------------------------------------|----------------------|-----------------|---------------------------------------|--|
| BHT Number: | Ward: | | Date: | | |
| Region & Nature of the MRI Scan: | | | | | |
| Indication for the MRI Scan: | | | | | |
| Clinical History (| Failure to provide the clinical dat | a will result in r | ejection of the | request) | |
| 1. Diagnosis/ tentar | tive diagnosis of the disease – | | | | |
| Current symptor | ns & signs – | | | | |
| 2. Whether surgery | done/ not – | | | | |
| Type of the surg | ery – | | | | |
| 3. Tissue diagnosis | ; — | | | | |
| | | | | | |
| 4. Recent CT/MRI | scan findings – | | | | |
| Photocopies atta | ched | | | | |
| 5. Recent USS find | lings – | | | | |
| Photocopies atta | ched | | | | |
| 6. Other relevant d | etails – | | | | |
| UHKDU X-Ray | No: | | | | |
| Chemotherapy - A | Awaiting | Radiotherapy | - Awaiting | | |
| - C | | | - On | | |
| - Completed Completed Completed Completed Description = - Completed _ | | | | | |
| History of Bronchial Asthma 1) Yes \Box 2) No \Box | | | | | |
| | | 2)110 🗀 | | | |
| Preparations 1) Keep fasting for 06 hours 2) Prednisolone 10 mg tds. from for three days till the date of examination | | | | | |
| 3) Serum creatinine | | | | | |
| Informed consent of | of the patient: | | | | |
| <u>Protocol</u> | | | | | |
| | | | | | |
| Date of appointmen | nt:/ | Time of appointment: | | | |
| • A request n | not signed by the Consultant will no | t be accepted. | | | |
| | aphs & relevant investigation report | | | | |
| ivailable at the time | of appointment. Name of Radiograp | pher | | 0.4 | |
| | | | _ | nature & the stamp nesting Consultant | |

DELIVERY SCHEDULE

| (IT IS MANDATORY TO FILL TI | | | |
|-----------------------------|-------|-----|-----|
| IIEWI : | | | QTY |
| | | T | |
| DURATION | | QTY | |
| EX STOCK QTY (WITHIN 01 W | /EEK) | | |
| 01MONTH | | | |
| 02 MONTHS | | | |
| 03 MONTHS | | | |
| 04 MONTHS | | | |
| TOTAL | | | |
| | | | |
| NAME OF THE BIDDER | : | | |
| SIGNATURE OF BIDDER | : | | |
| DATE | : | | |
| COMPANY SEAL | : | | |



ANNEX "D"

| | | | SPECIM | EN FORM O | F BID SECU | RITY | | | | |
|---|---|---|--|-----------------|--|---|---|---|---|--|
| and assignment that accordant in the Te | ms jointly Wherea the same ace with s nder in a | y and sevents the authorities of the couch invitate coordance | erally by those presents. Inthority has invited consideration of the Au ation, the Bond shall pre with the following con s Bond are: | (hereinafter | (hereinafter called for the payme and other phillips)he Bidder principles. | called "the the nt of which sum ersons to com and roposes to subm | Surety") are Authority") the Bidder and the pete tenders in to hit to the Authorit | held and in e Surety bind t similar terms | firmly the hemselves s for the | bound onto sum o their successor supply o |
| | (a) | That it | shall remain in full forc | e and effect ur | ntil the earlies | tof | | | | |
| | | (i) prolong | (Date), being () day | | | | | | nission of | tenders, or any |
| | | (ii) to the A | In the event of accept Authority in accordance | | | | | Bidder provid | les a perfor | rmance security |
| | (b) written | | to this Bond being in form the Authority statin | | effect, the S | urety shall pay t | he full amount spe | ecified in this | Bond upon | ı receipt of firs |
| | | (i) | The Bidder has with | drawn his Tend | der during the | validity of this | Bond, or | | | |
| | | (ii) 14 days | The Bidder has failed from receipt of intimat | | | security to the A | Authority in accord | lance with the | terms of th | ne tender within |
| on the pa | | | he terms of the Tender, , nor any objection from | | | | | | | ning the Tende |
| same to t | he Bidde | r. | s Bond shall not be assi be governed by the laws | | Authority and | d upon its ceasin | g to be in full force | e and effect the | • Authority | shall return the |
| | I exec | cuted as a | deed on this (|) day of (|) 20 (|) | | | | |
| | For and | on behalf | of the Bidder | | | For and on beh | alf of the Surety | | | |
| | Signed 1 | by | | | | Signed by | | | | |
| | In the ca | apacity of | | | | In the capacity | of | | | |
| | and by - | | | | | and by | | | | |
| | In the ca | apacity o | f | | | In the capacity | of | | | |
| | Seal (wl | here appli | cable) | | | Seal (where ap | plicable) | | | |
| | | | | | | | | | | |

My Hospital rai Sir John Kotelawala Desence U