Tender No:		
KDU/PRO/CAP/ 272/ 2020		General Sir John Kotelawala Defence University, KandawalaEstate, Ratmalana, Sri Lanka. T: Phone: 2632028, 2622995 Fax: 2622504, 2623599 Web:www.kdu.lk
		06 / 10 / 2020
INVITATION TO BID AND GENERAL CONDIT	IONS OF TENDER	
1. The Vice Chancellor of the General Sir John Committee Invites Bid/s from prospective Bidders f specifications of the item/s are indicated in Annex "	for supply of item/s li	niversity, as the Chairman, Department Procurement sted in the schedule in Annex "A". The relevant
2. CLOSING DATE & TIME . The closing time of the tender will be rejected & unoper		1000 hrs. on $29 / 10 / 2020$. Any Bid submitted after turned to the bidder.
3. VALIDITY OF BID. The bid so date of closing of tender.	ubmitted under this tend	der <u>must be valid for a period</u> of 120 days from the
	or a sum of Rs: ered in Sri Lanka which should be valid for at 1	east 30 days more than the validity period of bids, ie,
(b) Submission of insufficient Bid Bone such offer will not be considered for further procurement		eriod will be considered as a "major deviation" and jected.
5. VALUE ADDED TAX. The Bidders who be portion must be shown separately in the price schedule item is exempted from VAT or Bidding Company is notification/a certificate (as applicable) issued for the that effect should be submitted along with the Bid.	e in Annex "A" and VA ot liable for VAT, refer	ence number and date of relevant Act number/Gazette
6. BID SUBMISSION. The bidd indicating the name of the signatory and the name of the tender conditions. The Bid/s that do not include and enclosed and sealed in an appropriate cover address deposited in the appropriate tender box placed at Ratmalana (at the Main Entrance of General Sir John the closing of tender. The tender reference number. left corner of the envelop.	the company & place the uthorized signature we ded to the following add to General Sir John Ken Kotelawala Defence U	ill be rejected. The Bid/s duly signed by the bidder dress should be sent by registered post or could be otelawala Defence University, Kandawala Estate, University) on or before the time & date specified for
Tender Ref No :		, rocurement Committee, Ihn Kotelawala Defence University

7. The Bid/s must be submitted in the attached schedule of prices in Annex "A" as applicable. However, bidders could use similar formats prepared with their own letter heads with all the details mentioned therein and submit in three copies along with duly signed copy of a General Conditions of tender. The Bid/s must contain Technical Literature, Pamphlets, Drawings and Quality Standard Certificate etc necessary to determine characteristics of items offered and in case of Machinery/Vehicles & Equipment, servicing and workshop data/after sales service, back up facilities or any other facilities provided by the supplier.

Sri Lanka.

Kandawala Estate, Ratmalana,

8. SUBMISSION OF SAMPLES/PAYMENT OF TESTING CHARGES.

When it is required to submit samples, <u>every offer</u> must be accompanied with pre - marked samples. The marking of samples <u>indicating the Bidder & Offer number</u> must be done and the samples must be handed over to the officer at same place where tender box is placed <u>on or before the closing date & time of the Bid</u>. Samples submitted after closing time of the Bid will be rejected. The documents such as Air Way Bills etc, will not be accepted in place of samples. When the testing charges are required to be paid, bidders shall pay testing charges separately <u>for all offers</u> indicated in their bid/s.

(1	.)	Samples.	Please submit	samples
----	----	----------	---------------	---------

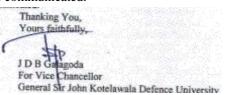
(2) <u>Testing Charges</u>. A sum of Rs. <u>per offer</u> must be paid to the Bursar of KDU, prior to the submission of bid and a copy of the receipt must be annexed to the bid. It is the responsibility of bidder to inform the Cashier of the Account Office to note the tender number on the receipt issued for such payments.

8. <u>BID OPENING</u>. All duly received bids <u>will be opened immediately after the scheduled closing time of Bids at the same venue</u>. Bidders or their accredited agents could be present at the time of opening of bids.

9. **PRICES**.

For locally delivered items (including locally manufactured items & foreign items imported by the bidders) price must be quoted in Sri Lankan Rupees, inclusive of all charges for delivery of items to General Sir John Kotelawala Defence University Ratmalana, Faculty of Allied Health Science (FAHS) Werahera and University Hospital Werahera or Southern Campus Sooriyawewa. <u>Unit price, VAT and Total price should be clearly indicated in schedule in Annex "A"</u>. Other than VAT, all other type of taxes (eg: NBT, BTT, etc.) should not be indicated separately and should be included in unit price.

- 10. **RESTRICTED TENDERS**. Invitation to Bids are circulated a mong the registered suppliers with Ministry of Defence (MOD), only bids submitted by registered suppliers will be allowed for consideration. However, Chairman, Department Procurement Committee reserves the right to invite the bids from multiple combinations of Procurement Methods as stipulated in Chapter III of the Government Procurement Guideline, 2006 to ensure highest competitiveness.
- 11. PERFORMANCE BOND/GUARANTEE. A successful bidder shall f u r n i s h a Performance Bond/Guarantee in the form of "On Demand" & "Unconditional" Bank/Insurance Guarantee for a sum equivalent to 10% of the contract value for every contract that exceeds Rs. 500,000.00 or equivalent amount in foreign currency through a recognized Commercial Bank registered in Sri Lanka or through an Insurance Company authorized by the Insurance Board of Sri Lanka to issue such Performance Guarantee for this purpose, within two weeks from the date of notification of award. The proceeds of the Performance Bond/Guarantee shall be payable to the Vice Chancellor of the General Sir John Kotelawala Defence University as compensation for any loss resulting from the supplier's failure to complete his performance obligations under the contract. If the contracted supplier fails to deliver the items on time or fails to complete the works as per the agreed contract, THE TOTAL VALUE OF THE PERFORMANCE BOND/GUARANTEE will be forfeited. If only partial delivery is made during the agreed contract period, the corresponding value percentage of undelivered quantity from the Performance Bond/Guarantee will be forfeited.
- 12. **SIGNING OF CONTRACT.** The notification of award will be transmitted to the successful bidder by post, by fax or e-mail. This notification constitutes the formation of the contract. The successful bidder should submit his written acceptance for the award and performance bond / guarantee (For awards over Rs. 500,000.00 without VAT) within 14 days of receipt of such notification. Upon acceptance of the award and furnishing of the Performance Bond/Guarantee, the successful bidder will have to enter into a formal contract with the Vice Chancellor of the General Sir John Kotelawala Defence University by signing the Contract.
- 13. **DELIVERY.** Preference will be given for early delivery. In case of bulk supplies for locally manufactured items, the delivery of **total quantity must be completed within 120 days of signing of contract**, unless mutually agreed for extended delivery period with General Sir John Kotelawala Defence University. **The bidder/s must indicate the proposed delivery schedule in Annex "D"**. In the event of placing a purchase order with the successful bidder, the total quantity so ordered must be supplied as one consignment unless part deliveries are agreed upon in the contract. The deliveries not made as per agreed delivery schedule will be considered as bad performances by the suppliers and **no extended delivery period will be authorized**. Under extreme unavoidable conditions too, the Chairman, Department Procurement Committee (Vice Chancellor of the General Sir John Kotelawala Defence University) reserves the right to grant or refuse delivery period extensions only within the current financial year with or without liquidated claim for delayed deliveries and that decision will be final.
- 14. **LIQUIDATED DAMAGES.** In case of delivery period extensions requested by the successful bidder, a sum equivalent to 1% of the total value of the delayed supply per delay of one week or part thereof may be deducted from the payment due to the supplier from the General Sir John Kotelawala Defence University as liquidated damages up to the maximum limit of 12% of the total value of delayed supplies.
- 15. PAYMENT TERMS FOR LOCALLY DELIVERED ITEMS. Payment will be made after acceptance of items which should be subjected to a pre-acceptance inspection/testing by General Sir John Kotelawala Defence University authorities. The delivery made to the General Sir John Kotelawala Defence University should not be considered as quantities taken over by General Sir John Kotelawala Defence University until items are properly accepted after pre-acceptance inspection. Any item that does not conform to the specifications or already approved sample will be rejected & it is the responsibility of the supplier to remove them from General Sir John Kotelawala Defence University stores/premises within 07 working days of such intimation (either verbal or written) at his own cost and replace them with items conforming to specification within one month of such rejection. The bidder shall allow approximately 60-90 days' period of credit from the date of acceptance of items for Account Office, General Sir John Kotelawala Defence University to obtain liquid cash from General Treasury & release the payment.
- 16. **RIGHTS OF THE PROCUREMENT COMMITTEE**. The Department Procurement Committee reserve the right to accept or reject whole or part of this tender and their decision will be final. The successful bidders will be notified. Information with regard to rejected or unsuccessful bids will not be communicated.



I/ W	e agree	to abide t	by the co	onaitions	or tender	and und	iertake to	suppiy	tne 1	tems as	s per	aenvery	scheaule	mention	ea in	tne co	ntract,
in tł	ne even	t of an ord	er been	placed w	ith me/m	y firm/co	mpany a	as a resu	lt of	this ten	der.						

Signature	
Name of the Company/Bidder	
Date :	Company seal

SCHEDULE OF PRICES FOR LOCALLY DELIVERED ITEMS

S/N	ITEMS	DENO	QTY	PRICE EACH SLRS	TOTAL PRICE SLRS
	PURCHASE OF LAPTOP COMPUTERS FOR INTAKE 38 STUDENT - KDU				
01	Laptop Computers Type A		Quantity is 1000		
02	Laptop Computers Type B		either from Type A Or Type B		
	As per attached specifications		A Of Type B		
	TOTAL				
	DISCOUNT				
	TOTAL(AFTER DISCOUNT)				
	VAT %				
	GRAND TOTAL				

Special Note: - Bidder to note that Per- Tender Meeting will be held at 1000 hrs on 21st October 2020 at the,KDU for discuss the requirement/specification in detail and bidders for come with the proposal. For further clarification please contact fallowing officers, i. 0710219237 – DIT – Brig DLSU De Silva ii. 0710219303 – OCLS – LCdr JDB Galagoda

(A) OTHER DE	TAILS			
(i) DEI	LIVERY PERIOD	-	•••••	
(ii) MA	KE & MODEL	-		
(iii) VA	LIDITY PERIOD	-	•••••	
(iv) WA	ARRANTY PERIOD	-	•••••	
(v) PAY	YMENT TERMS	-	CREDIT	
(vi) CO	UNTRY OF ORIGIN	-	•••••	
(vii) DIS	COUNT IF ANY	-		
(viii) AN	Y OTHER TAXES	-		
(B) VAT DETA	ILS	-	VALUE ADED TAX PERM	MANENT REGISTRATION
		CERTI	FICATE / VAT EXEMPTI	ON LETTER ISSUED BY
		DEPAR	RTMENT OF INLAND REV	ENUE TO BE ATTACHED
(C) PLACE OF	DELIVERY	-	ITEMS TO BE DELIVER	RED TO THE "GENERAL
		SIR J	OHN KOTELAWALA I	DEFENCE UNIVERSITY,
		KAND	AWALA STATE, RATMAL	ANA ALONG WITH THE
		COPY	OF ORDER AND RELEVA	NT INVOICE.
(D) Any queries	s / information with r	egard t	o this procurement / te	nder could be obtained
from Office	er Commanding Logis	stics Se	rvices office at Genera	l Sir John Kotelawala
Defence Uni	versity through e-mai	l ocls@	kdu.ac.lk and by telepho	one number 0112622504
during work	king hours.			
NOTE: UN	IT PRICE AND TOT	'AL PR	ICE ARE TO BE INDI	CATED CLEARLY IN
THE TEND	ER, IF NOT QUOTA	TION V	VILL BE REJECTED.	
SUPPLIER	·			
ADDRESS				Company Seal
				Company Scar
(E) Bid Referen	ce: KDU/PRO/CAP/2	72 /2020		
· / = 			•	DATE

MINIMUM TECHNICAL SPECIFICATION - LAPTOP TYPE A | 2020

Location :	General Sir John Kotelawala Defence University
Supplier :	
Number of s	students in INTAKE 38: Approximately 1000 Student

1. Introduction (Please Read)

The KDU has decided to call for tenders to select suitable Laptop Vendors to keep <u>"Selected Vendors Panel"</u> for students to buy laptops on their preference.

By this process, KDU will approve eligible vendors who agree with KDU conditions, and students could purchase laptops of their own choice according to KDU approved laptop specifications.

KDU will issue relevant vouchers to students to buy Laptops with KDU conditions from the <u>"Selected Vendors Panel"</u>.

2. Following conditions should be adhered by the vendors

	DESCRIPTION	MINIMUM REQUIREMENT	BIDDER'S RESPONSE			
1	Product data					
	Equipment Type	Notebook Computer				
	Country of Origin	Please Specify				
	Country of Manufacture	Please Specify				
	Brand	Please Specify				
	Model	Please Snacify				
	Design Architecture	Please Specify				
2	Processor					
	Type	Core i7	1			
	Processor Model	9 Generation or above				
	Processor Clock Rate	4.8 GHz or Higher	14			
	L3 Cache	8MB or Higher				
3	System Memory		ALL THE RELIGION OF THE PERSON			
	Installed RAM	Minimum 16 GB				
	Memory Type	DDR 4 2400MHz or Higher				
	No of Memory Slots	Minimum 2				
4	Hard Disk Drive					
al)vin	HDD Capacity	1TB with 5400rpm or Higher				
T	Device Interface	SATA Drivers	The state of the s			
5	Video controllers		MANAGER NOT SERVE			
epita.	Video Card	Please Specify				
	Graphics Memory Size	Dedicated 4GB or Higher				
6	Display		STATES A COMMENSAGE			
	Diagonal viewable length	15.6 inch (Minimum)				
	Minimum Display Resolution	Full HD (1920 x 1080 pixels) or Higher				
7	THE PARTY OF THE P					
	Sound card	HD Audio Support				
8	Networking	And the same of th				
i leia	Wire Solution	10/100Mb/s Minimum				
	Wireless Solution	802.11a/b/g/n/ac				
		Bluetooth 4.0				
9	External I/O connectivity		THE PARTY OF THE P			
	USB Ports	03 nos, at least 01 x USB 3.0				
	Video Outputs	HDMI				

	Microphone Input	1	144
	Headphones Speakers	2 (Stereo)	Transfer of the same of
	SD Card reader	SD Card reader with SD, SDHC, SDXC Support 0	
0	Battery Power Supply		
	Type Capacity	3-cell or above Removable Battery	7.
	Operating Time	40WHr	
	Warranty for the battery	Minimum 2 years	
11	General		
	Keyboard	Full-size	
	DVD Writer	Type - DVD +/- RW Super Multi DL.	The second secon
	Mouse	Optical mouse with the same notebook Brand	
	Web Camera	Integrated 720 P or Higher	
	Carrying Case	Original backpack or carrying case with the same Brand	
12	Warranty/ Experience		
	Warranty Type	3 Years Comprehensive manufacture warranty	
	Warranty Condition	Should Provide the Valid Warranty Card/Document (Detail terms and conditions are as per the tender document)	
	No of Free Services	Minimum 3	
ī	Technical broachers		
	Repair Service warranty		
_	Repairs / maintain during warranty period		
	Faulty equipment pickup time	Please Specify as per the terms &	
	Comprehensive Service support plan	conditions described under para-13	
	Provision of a backup		
	Provision of Spare Paris		·
	Local Agent	Please Specify	7
	Support	Island wide support services should be provided. Attached proof with contract names & numbers.	
		The state of the s	
	Availability of stocks	Please Specify	
	Availability of stocks Delivery Period	Same day or specify in details	

13. Terms & Conditions.

 a. General. supplier should provide the quotation with related technical broachers published by OEM for main equipment of the tender.

Warranty and Service Support.

- (1) Hardware Warranty- 3-years On Site warranty for the Laptop as well as the accessories and minimum 2-years warranty for the battery.
 - (a) Warranty voiding Stickers should be pasted on outer panels of the equipment and accessories. Stickers should be durable enough for warranty period.



c. Repairs / Maintenance during Warranty Period.

- (1) Supplier should clearly declare the availability of own facility for repairing equipment or agreements with a third party for the same. But in such case supplier should bear up the due payment to the third party for the repair in buyer point of view, repair will be free of charge if it falls under the warranty conditions stated above.
- d. Service Support after warranty period. Even after completion of three-year warranty periods, the supplier should be continued the services support up to 05 (five) years. (After three years, the owner of the machine will bear the cost for parts.)

e. Common Conditions.

- (1) Vendor Should provide a list of Laptop Repair Centres with details (place/ Name/ Address /Contact No/Contact person)
- (2) Vendors should meet the student's requirement quickly when the valid voucher is received. No delay should be caused.
- (3) Vendor should have enough stocks available to meet the requirement or minimum delivery period should be specified.
- (4) Vendor is bonded to issue Laptops only for valid vouchers and it has to be reimbursed by KDU and submit the Voucher with details of issuing machine (Student Name/ Number / Laptop / Type / Serial no / price)
- (5) Vendor should issue a printed Warranty card mentioned with all details required.
- (6) Vendor may sell higher performance laptops other than specified by KDU mentioned as type A or type B according to the student's preferences, at the cost incurred by the student.

(2)

RESTRICTED

MINIMUM TECHNICAL SPECIFICATION – LAPTO TYPE B | 2020

	: General Sir John Kotelawala Defence University
	I
Number o	of students in INTAKE 38: Approximately 1000 Student

1. Introduction (Please Read)

The KDU has decided to call for tenders to select suitable Laptop Vendors to keep "Selected Vendors Panel" for students to buy laptops on their preference.

By this process, KDU will approve eligible vendors who agree with KDU conditions, and students could purchase laptops of their own choice according to KDU approved laptop specifications.

KDU will issue relevant vouchers to students to buy Laptops with KDU conditions from the "Selected Vendors Panel".

2. Following conditions should be adhered by the vendors

T	DESCRIPTION	MINIMUM REQUIREMENT	BIDDER'S RESPONSE			
1 P	Product data					
-	quipment Type	Notebook Computer				
	Country of Origin	Please Specify				
	Country of Manufacture	Please Specify				
	Brand	Please Specify				
	Model	Please Specify				
- 1	Design Architecture	Please Specify				
	Procensia					
	Туре	Core i5				
	Processor Model	9 Generation or above				
	Processor Clock Rate	4.8 GHz or Higher				
-	L3 Cache	8MB or Higher	4 2			
	System Memory					
	Installed RAM	Minimum 8 GB				
-	Memory Type	DDR 4 2400MHZ or Higher				
	No of Memory Slots	Minimum 2				
	HDD Capacity	1TB with 5400rpm or Higher				
	Device Interface	SATA Drivers				
-	Video controllers					
	Video Card	Please Specify				
	Graphics Memory Size	Dedicated 2GB or Higher				
	Display					
	Diagonal viewable length	15.6 inch (Minimum)				
	Minimum Display Resolution	Full HD (1920 x 1080 pixels) or Higher				
	Audio Output					
-	Sound card	HD Audio Support				
0	Networking					
0	Wire Solution	10/100Mb/s Minimum				
-	Wireless Solution	802.11a/b/g/n/ac				
	Wildiess Coldion	Bluetooth 4.0				
9	External I/O connectivity					
9	USB Ports	03 nos, at least 01 x USB 3.0				
	Video Outputs	HDMI				

	Microphone Input	1	
	Headphones Speakers	2 (Stereo)	
	SD Card reader	SD Card reader with SD, SDHC, SDXC Support 0	
10	Battery Power Supply		
7	Type Capacity	3-cell or above Removable Battery	
	Operating Time	40WHr	
	Warranty for the battery	Minimum 02 years	
11	General		
	keyboard	Full-size	
	DVD Writer	Type - DVD +/- RW Super Multi DL.	
	mouse	Optical mouse with the same notebook Brand	
	Web Carnera	Integrated 720 P or Higher	
	Carrying Case	Original backpack or carrying case with the same Brand	
12	Warranty/ Experience		
	Warranty Type	3 Years Comprehensive manufacture warranty	
	Warranty Condition	Should Provide the Valid Warranty Card/Document (Detail terms and conditions are as per the tender document)	
7	No of Free Services	Minimum 3	
	Technical broachers		
	Repair Service warranty		
	Repairs / maintain during warranty period		
	Faulty equipment pickup time	Please Specify as per the terms &	
	Comprehensive Service support plan	conditions described under para-13	
	Provision of a hackup		NY R DE
	Provision of Spare Parts		
	Local Agent	Please Specify	
	Support	Island wide support services should be provided. Attached proof with contract names & numbers.	1
	Availability of stocks	Please Specify	
	Delivery Period	Same day or specify in details	VIII-OLE VOLVIIII IVOLO
	Price (without tax)	Please Specify	

13. Terms & Conditions.

 General. The supplier should provide the quotation with related technical broachers published by OEM for main equipment of the tender.

Warranty and Service Support.

- (1) Hardware Warranty 3-years On Site warranty for the Laptop as well as the accessories and minimum 2-years for the battery.
 - (a) Warranty voiding Stickers should be pasted on outer panels of the equipment and accessories. Stickers should be durable enough for the warranty period.



- Repairs /Maintenance during Warranty Period.
 - 1) Supplier should provide a broacher or the printed copy of technical specification with each laptop.
 - (2) Supplier should clearly declare the availability of own facility for repairing equipment or agreements with a third party for the same. But in such cases the supplier should bear up the due payment to the third party for the repair in the buyer is point of view, repair will be free of charge if it falls under the warranty conditions stated above.
- d. Service Support after warranty period. Even after completion of three-year warranty periods, the supplier should be continued the services support up to 05 (five) years. (After three years, the owner of the machine will bear the cost for parts.)

e. Common Conditions.

- Vendor Should provide a list of Laptop Repair Centres with details (place/ Name/ Address /Contact No/Contact person)
- (2) Vendors should meet the student's requirement quickly when the valid voucher is received. No delay should be caused.
- (3) Vendor should have enough stocks available to meet the requirement or minimum delivery period should be specified.
- (4) Vendor is bonded to issue Laptops only for valid vouchers and it has to be reimbursed by KDU and submit the Voucher with details of issuing machine (Student Name/ Number / Laptop / Type / Serial no / price)
- (5) Vendor should issue a printed Warranty card mentioned with all details required.
- (6) Vendor may sell higher performance laptops other than specified by KDU mentioned as type A or type B according to the student's preferences. at the cost incurred by the student.

ANNEX "C"

In the capacity of -----

Seal (where applicable)

SPECIMEN FORM OF BID SECURITY

insurance company) of firmly bound onto	whose registered office is a	t ntly and sever:	(her for the	
				ns to compete tenders in similar terms for the supply and to
submit the same for t called "the Bid") in a	he consideration of the Autocordance with such invitations to be undertaken by h	thority, and th ation, the Bon	e Bidder d shall p	proposes to submit to the Authority a Bid (hereafter rovide security to the Authority that the Bidder will cordance with the following conditions.
(a) Tha	(a) That it shall remain in full force and effect until the earliest of			
	(i) (Date), being () days from (submission date), the date stipulated by the Authority for the submission of tenders, or any prolongation of such date above notified to the Authority by the Bidder and the Surety in writing.			
pro	(ii) In the event of acceptance of the Tender by the Authority, the date upon which the Bidde provides a performance security to the Authority in accordance with the terms of the contract theref made between them, or			
(b) Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified in this Bond upon receipt of first written demand form the Authority stating that.				
(i)	The Bidder has withd	lrawn his Tend	der durin	g the validity of this Bond, or
* *	(ii) The Bidder has failed to provide a performance security to the Authority in accordance with terms of the tender within 14 days from receipt of intimation of award of the Tender.			
	he Tender on the part of th			of forgiveness in or in respect of neither any matter bjection from the bidder shall in any way release the
the Authority shall re	of this Bond shall not be as turn the same to the Bidder hall be governed by the law	:.		rity and upon its ceasing to be in full force and effect
I executed	as a deed on this () day of () 20 ()
	ehalf of the Bidder			For and on behalf of the Surety
Signed by		-		Signed by
In the capacity of		In the capacity of		
and by		-		and by

In the capacity of -----

Seal (where applicable)

DELIVERY SCHEDULE

(IT IS MANDATORY TO FILL THE FOLLOWING SCHEDULE BY THE BIDDER) TENDER NO: QTY :..... **DURATION** QTY EX STOCK QTY (WITHIN 01 WEEK) 01MONTH 02 MONTHS 03 MONTHS 04 MONTHS **TOTAL** NAME OF THE BIDDER : SIGNATURE OF BIDDER DATE :

::

COMPANY SEAL