

PURCHASE OF 15 LAPTOP FOR INTAKE 39 STUDENT AT KDU
MINUTE OF THE PRE – BID MEETING

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|-----------------|---|--|
| 1. Contract No. | - | KDU/PRO/CAP/352/2021 |
| 2. Date | - | 2021.12.29 |
| 3. Time | - | 10.00 a.m. |
| 4. Venue | - | General Sir John Kotelawala Defence University |

Matters discussed

Lt Col M T C De Silva (DIT) chaired the meeting and welcome the all participants through the Zoom and brief the Terms & specifications of Laptop Computers.

SR NO.	Quarry	Clarifications	Remarks
I	Bidders were queried about Domestic preference and they highlighted that domestic preference cannot be granted since quotations were invited through Limited International Competitive bidding (LIB)	As per the Procurement guideline domestic preference can be granted.	Not amended
II	Bidders were queried about Local bidders shall quoted in Sri Lankan Rupees on import supply basis only and they requested to quoted in us dollars.	Local bidders can quoted in Sri Lankan Rupees & Local agent can quoted in US Dollars	Amended in bidding Document
III	Bidders were requested to open the LC by KDU on behalf of the Local agent.	LC will be opened by KDU on behalf of local agent	-
IV	Bidder were quoted about following specification Processor Processor Model Processor Model System Memory Installed RAM Networking Wireless Solution Battery Power Supply Type Capacity Operating Time General Keyboard	 Minimum requirement should be changed Minimum requirement should be changed Minimum requirement should be changed Minimum requirement should be changed Minimum requirement should be changed Minimum requirement should be changed	 Specification amended in Specification sheet. Specification amended in Specification sheet Specification amended in Specification sheet Specification amended in Specification sheet Specification amended in Specification sheet

Prepared by : LCdr (S) SA Kumaranayaka.

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SPECIFICATION FOR i5 LAPTOP

	DESCRIPTION	MINIMUM REQUIREMENT	Bidder's Compliance	
			Yes/No	If "No" Your Offer
1.	Product Data			
	Equipment Type	Notebook Computer		
	Country of Origin	Please Specify		
	Country of Manufacture	Please Specify		
	Brand	Please Specify		
	Model	Please Specify		
2.	Processor			
	Type	Core i5		
	Processor Model	11 th Generation		
	Processor Clock Rate	TDP Down Base Frequency – 2 .2 GHz		
	L3 Cache	8MB or Higher		
3.	System Memory			
	Installed RAM	Minimum 8 GB, 3200 Mhz		
	Memory Type	DDR 4		
	No of Memory Slots	Minimum 2		
4.	Disk Drive			
	Capacity	1TB SSD		
5.	Video Controllers			
	Video Card	Please Specify		
	Graphics Memory Size	Dedicated 2GB or Higher		
6.	Display			
	Diagonal Viewable Length	15.6 inch (Minimum)		
	Minimum Display Resolution	Full HD (1920 x 1080 pixels) or Higher		
7.	Audio Output			
	Sound Card	HD Audio Support		
8.	Networking			
	Wire Solution	10/100mb/s Minimum		
	Wireless Solution	802.11a/b/g/n/ax		
		Bluetooth 5.2		
9.	External I/O Connectivity			
	USB Ports	03 nos, at least 01 x USB 3.0		
	Video Outputs	HDMI		
	Microphone Input	1		
	Headphones Speakers	2 (Stereo)		
	SD Card Reader	SD Card Reader with SD,SDHC,SDXE Support		
10.	Battery Power Supply			
	Type Capacity	3 or 4-cell Removable Battery		
	Operating Time	40 WHr (Minimum)		
	Warranty for the battery	3 Years		
11.	General			
	Keyboard	Full-size – illuminated Keyboard		

	DVD Writer	External DVD writer (Price should indicate separately as an optional)		
	Mouse	Optical Mouse with the same notebook Brand		
	Web camera	720p or Higher		
	Carrying Case	Original backpack or carrying case with the same Brand		
12.	Software			
	Operating System	DOS.		
		Price should indicate separately for Windows 10 Home , Pro and Education		
13.	Warranty/Experience			
	Warranty Type	3 Years Comprehensive Manufacturing Warranty		
	Warranty Condition	Should Provide the Valid Warranty Card/Document (Detail terms and conditions are as per the tender document)		
	No of Free Services	Minimum 3		
	Technical Broachers	Please Specify as per the terms & conditions		
	Repair Service Warranty			
	Repairs/Maintain during warranty period			
	Faulty Equipment pickup time			
	Comprehensive Service support plan			
	Provision of a backup			
	Provision of Spare Parts			
	Local Agent		Please Specify	
	Manufacture authorization	Letter should be provided		
	Experience in selling & supporting for the offered brand in Sri Lanka	Bidder should have more than 5 years of experience in selling & supporting for the offered brand in Sri Lanka. Attached proof.		
	Support	Island wide support services should be provided. Attached proof with contract names & EPF numbers.		



GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

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FOR :	DATE :
EMAIL :	FILE NO : KDU/PRO/CAP/352/2021
FAX :	

BID INVITATION

1. General Sir John Kotelawala Defence University is inviting bids for the procurement of 15 LAPTOP COMPUTERS (As annex 'A') FOR INTAKE 39 STUDENTS. Bidders are expected to examine all instructions, forms, terms and specifications (As annex 'B') in the bidding document. Failure to furnish all the information and documentation required by the bidding document may result in rejection of the bid. Detailed specifications and quantities enclosed/ appended herewith. Bid should be quoted in FOB terms (Incoterm 2010) excluding freight. The freight should also be quoted separately (CIF or any other equivalent Incoterm 2010) specifying the relevant sea port/ Air port.
2. Prices should be quoted preferably in USD/ EURO/ NZD/ SGD/ GBP/ JPY/ SEK or AUD by the foreign suppliers directly or through the respective regional/ local agent. Total price should be indicated both in words and figures. Bid should be submitted by the respective principal supplier/s with proper certification. Local/ regional agent can only submit the bid of their principals to the General Sir John Kotelawala Defence University with a covering letter. Local/ regional agents should be able to produce the power of attorney from the manufacturer to represent them if needed. In case of regional agent submitting power of attorney, steps will be taken by General Sir John Kotelawala Defence University to check the veracity of the regional agency from the principal.
 - 2.1 Name of the local agent if any and local agency commission payable should be indicated as a percentage of FOB value by the principals and same will be deducted from FOB value and paid to the nominated local agent in Sri Lankan Rupees.
 - 2.2 Discount if any should be given separately and the total price to be indicated after such discount.
3. Local bidders shall quote in Sri Lankan Rupees or US Dollars on import and supply basis only
4. Following details should be indicated in the bid.
 - 4.1 Make, model, country of origin and year of manufacture (At least 80% of the shelf life should remain at the time of receipt of items to KDU)
 - 4.2 Delivery period (number of calendar days from the date of issue of the official purchase order).
 - 4.3 Validity of offer (minimum 91 days from the bid closing date).
 - 4.4 Should provide a guarantee against component failure over a period as specified by the warranty from the date of commissioning/ acceptance of the equipment /component. Defective equipment/ component, during such period should be replaced free of charge.