

**SUPPLYING AND DELIVERY OF LIGHT FITTINGS FOR AUDITORIUM
BUILDING OF GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY**

MINUTES OF PRE BID MEETING CONTRACT NO: (KDU/2707/2021)

DATE : 08th March 2022

TIME : 10.00 a.m

VENUE : General Sir John Kotelawala Defence University

ATTENDANCE

No.	Name	Organization	Status
1	Brig. W. Chandrasiri	KDU	Present
2	Cdr S AC R De Silva	KDU	Present
3	Captain R M Senevirathne	KDU	Present
4	LcDr I D D Nisshanka	KDU	Present
5	Captain D D G R Karunaratne	KDU	Present
6	Eng K K H Silva	CECB	Present
7	Mr Chandima Rathnayaka	Kelani Cables	Present
8	Mr. D Theshan	MBSL Insurance	Present
9	Mr. S. Gunarathna	Continental Insurance	Present
10	Mr. D M Wicramasinghe	Nature efficient electronics company (Pvt) Ltd	Present
11	Mr Thanura	DIMO PLC	Present
12	Mr Chandna Rathnayaka	Lightbox (Pvt) Ltd	Present

Item	Matters discussed
1	Brig. W. Chandrasiri chaired the meeting and welcome the participants.
2	Eng. K.H. Silva briefed the scope of the works.
3	Bidders were informed to raise their queries on or before 4.00 pm of 15 th March 2022.

	Quarry	Clarification	Remarks
i	Bidders made a query regarding advance payment.	KDU informed that an advance payment of 20% of the Contract Value can be paid, subjected to the submission of an Advance Payment Guarantee as per the attached format.	
ii	Bidders made a query regarding Interim Payments.	KDU informed that the interim payments will be made as stipulated in the bidding document.	

	Quarry	Clarification	Remarks
iii	Bidders made a quarry regarding submission of the Bid Guarantee	KDU informed that the Bid Guarantee shall be submitted along with the bid	
iv	Bidders made a quarry regarding current price fluctuation conditions of the bid.	KDU and CECB informed that price fluctuation is not allowed in this Contract. All the bidders were instructed to consider current and future price fluctuations when pricing for the respective items.	
v	Bidders made a quarry regarding submitting alternative proposals for particular items.	KDU and CECB informed that alternative proposals are not acceptable. It was strongly advised to adhere to the Specifications and Technical Schedules	
vi	Bidders made a quarry regarding submission of samples. They further informed that it is unable to submit all the samples due to prevailing situation of the country.	KDU and CECB informed that it is mandatory to submit samples listed under Clause 5.1 of the Section V – Schedule of requirements. Further, KDU informed that deadline for submission of samples is 11 th April 2022. Furthermore, KDU urged that Bids of the bidders who are unable to submit required samples, will be considered as non-compliance.	Page No 61 amended and attached. Page No 61-A newly added.
vii	Bidders requested to confirm the compatibility requirements of the dimmable lights	CECB comments on the same are as follows; 1. BOQ Item No: 1.03 The driver shall be compatible with phase dimming 2. BOQ Item No: 1.06 The driver shall be compatible with 1-10V dimming	
viii	Bidders requested the colour images of the samples to be submitted along with the bid.	Soft copy of the Technical Schedule (PDF) to be circulated among the bidders.	

	Quarry	Clarification	Remarks
ix	Bidders requested the Colour images of the tender drawings	Soft copies of the Tender Drawings (Colour –PDF) to be circulated among the bidders	
x	Clause 4 : Light Fittings of Section V: Schedule of Requirement	Final sentence of the 4 th paragraph is amended as “The warranty period of the driver should be similar to the same of the particular light fitting”.	Page No 42 is amended and attached.

Prepared By: H.M.C.T. Herath on 14th March 2022

Copies to be circulated to all participants and Bidders those who have collected the Bidding Documents.

Confirmation of the pre-bid meeting minutes

Director (Logistics)

General Sir John Kotelawala Defence University

I/we hereby certify that clarifications of the pre-bid meeting minutes given above have been duly read and incorporated into my/our bid.

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Authorized Signature of the Bidder

Date:.....