Tender 140.		
KDU/PRO/CAP/148/2022		Gene
		Kand
		Sri La
	000	T: Ph
		Fax:
	(2) (2) (2) (3) (4)	Wahn

General Sir John Kotelawala Defence University, KandawalaEstate, Ratmalana, Sri Lanka.

T: Phone: 2632028, 2622995 Fax: 2622504, 2623599 Web:www.kdu.lk

05/05/2022

INVITATION TO BID AND GENERAL CONDITIONS OF TENDER

- 1. The Vice Chancellor of the General Sir John Kotelawala Defence University, as the Chairman, Department Procurement Committee Invites Bid/s from prospective Bidders for supply of <u>item/s listed in the schedule in Annex "A"</u>. The relevant specifications of the item/s are indicated in Annex "B".
- 2. **CLOSING DATE & TIME**. The tender will close at 1000 hrs. on 31 /05 /2022. Any Bid submitted after the closing time of the tender will be rejected & unopened such bids will be returned to the bidder.
- 3. **VALIDITY OF BID.** The bid submitted under this tender **must be valid for a minimum period of 49 days from thedate of closing of tender**.

4. <u>BID BOND / GUARANTEE</u>.

Tondor No

- (b) Submission of insufficient Bid Bond/Guarantee value or period will be considered as a "**major deviation**" and such offer will not be considered for further procurement action and will be rejected.
- 5. **VALUE ADDED TAX.** The Bidders who bid for locally delivered items must have the VAT registration. The VAT portion must be shown separately in the price schedule in Annex "A" and VAT registration number must be indicated. If the quoted item is exempted from VAT or Bidding Company is not liable for VAT, reference number and date of relevant Act number/Gazette notification/a certificate (as applicable) **issued for the current financial year** from the Commissioner General of Inland Revenue to that effect should be submitted along with the Bid.
- 6. **BID SUBMISSION.** The bidder must duly sign at the last page (before Annexes) of this document indicating the name of the signatory and the name of the company & place the company common seal to confirm the acceptance of tender conditions. The Bid/s that do not include authorized signature will be rejected. The Bid/s duly signed by the bidder enclosed and sealed in an appropriate cover addressed to the following address should be sent by registered post or could be deposited in the appropriate tender box placed at General Sir John Kotelawala Defence University, Kandawala Estate, Ratmalana (at the Main Entrance of General Sir John Kotelawala Defence University) on or before the time & date specified forthe closing of tender. The tender reference number, date & time of closing tender should be indicated & underlined at the topleft corner of the envelop.

Tender Ref No :	The Chairman,
Closing Date & Time :	Department Procurement Committee,
-	General Sir John Kotelawala Defence University
	Kandawala Estate, Ratmalana,
	Sri Lanka.

- 7. The Bid/s must be submitted in the attached schedule of prices in Annex "A" as applicable. However, bidders could use similar formats prepared with their own letter heads with all the details mentioned therein and submit in three copies along with duly signed copy of a General Conditions of tender. The Bid/s must contain Technical Literature, Pamphlets, Drawings and Quality Standard Certificate etc necessary to determine characteristics of items offered and in case of Machinery/Vehicles & Equipment, servicing and workshop data/after sales service, back up facilities or any other facilities provided by the supplier.
- 8. SUBMISSION OF SAMPLES/PAYMENT OF TESTING CHARGES.

When it is required to submit samples, <u>every offer</u> must be accompanied with pre - marked samples. The marking of samples <u>indicating the Bidder & Offer number</u> must be done and the samples must be handed over to the officer at same place where tender box is placed <u>on or before the closing date & time of the Bid</u>. Samples submitted after closing time of the Bid will be rejected. The documents such as Air Way Bills etc, will not be accepted in place of samples. When the testing charges are required to be paid, bidders shall pay testing charges separately <u>for all offers</u> indicated in their bid/s.

- (1) Samples. Please submit.....samples.
- (2) <u>Testing Charges</u>. A sum of Rs......<u>per offer</u> must be paid to the Bursar of KDU, prior to the submission of bid and a copy of the receipt must be annexed to the bid. It is the responsibility of bidder to inform the Cashier of the Account Office to note the tender number on the receipt issued for such payments.
- 8. **BID OPENING.** All duly received bids **will be opened immediately after the scheduled closing time of Bids at the same venue**. Bidders or their accredited agents could be present at the time of opening of bids.

9. PRICES.

For locally delivered items (including locally manufactured items & foreign items imported by the bidders) price must be quoted in Sri Lankan Rupees, inclusive of all charges for delivery of items to General Sir John Kotelawala Defence University Ratmalana, Faculty of Allied Health Science (FAHS) Werahera and University Hospital Werahera or Southern Campus Sooriyawewa. Unit price, VAT and Total price should be clearly indicated in schedule in Annex "A". Other than VAT, all other type of taxes (eg: NBT, BTT, etc.) should not be indicated separately and should be included in unit price.

- 10. **RESTRICTED TENDERS**. Invitation to Bids are circulated a mong the registered suppliers with Ministry of Defence (MOD), only bids submitted by registered suppliers will be allowed for consideration. However, Chairman, Department Procurement Committee reserves the right to invite the bids from multiple combinations of Procurement Methods as stipulated in Chapter III of the Government Procurement Guideline, 2006 to ensure highest competitiveness.
- 11. **PERFORMANCE BOND/GUARANTEE.** A successful bidder shall f u r n i s h a Performance Bond/Guarantee in the form of "On Demand" & "Unconditional" Bank/Insurance Guarantee for a sum equivalent to 10% of the contract value for every contract that exceeds Rs. 2,000,000.00 or equivalent amount in foreign currency through a recognized Commercial Bank registered in Sri Lanka or through an Insurance Company authorized by the Insurance Board of Sri Lanka to issue such Performance Guarantee for this purpose, **within two weeks from the date of notification of award**. The proceeds of the Performance Bond/Guarantee shall be payable to the Vice Chancellor of the General Sir John Kotelawala Defence University as compensation for any loss resulting from the supplier's failure to complete his performance obligations under the contract. If the contracted supplier fails to deliver the items on time or fails to complete the works as per the agreed contract, **THE TOTAL VALUE OF THE PERFORMANCE BOND/GUARANTEE** will be forfeited. If only partial delivery is made during the agreed contract period, the corresponding value percentage of undelivered quantity from the Performance Bond/Guarantee will be forfeited.
- 12. SIGNING OF CONTRACT. The notification of award will be transmitted to the successful bidder by post, by fax or e-mail. This notification constitutes the formation of the contract. The successful bidder should submit his written acceptance for the award and performance bond / guarantee (For awards over Rs. 500,000.00 without VAT) within 14 days of receipt of such notification. Upon acceptance of the award and furnishing of the Performance Bond/Guarantee, the successful bidder will have to enter into a formal contract with the Vice Chancellor of the General Sir John Kotelawala Defence University by signingthe Contract.
- 13. **DELIVERY.** Preference will be given for early delivery. In case of bulk supplies for locally manufactured items, the delivery of **total quantity must be completed within 120 days of signing of contract**, unless mutually agreed for extended delivery period with General Sir John Kotelawala Defence University. **The bidder/s must indicate the proposed delivery schedule in Annex "D"**. In the event of placing a purchase order with the successful bidder, the total quantity so ordered must be supplied as one consignment unless part deliveries are agreed upon in the contract. The deliveries not made as per agreed delivery schedule will be considered as bad performances by the suppliers and **no extended delivery period will be authorized**. Under extreme unavoidable conditions too, the Chairman, Department Procurement Committee (Vice Chancellor of the General Sir John Kotelawala Defence University) reserves the right to grant or refuse delivery period extensions only within the current financial year with or without liquidated claim for delayed deliveries and that decision will be final.
- 14. **LIQUIDATED DAMAGES.** In case of delivery period extensions requested by the successful bidder, a sum equivalent to 1% of the total value of the delayed supply per delay of one week or part thereof may be deducted from the payment due to the supplier from the General Sir John Kotelawala Defence University as liquidated damages up to the maximum limit of 12% of the total value of delayed supplies.
- 15. **PAYMENT TERMS FOR LOCALLY DELIVERED ITEMS.** Payment will be made after acceptance of items which should be subjected to a pre-acceptance inspection/testing by General Sir John Kotelawala Defence University authorities. The delivery made to the General Sir John Kotelawala Defence University should not be considered as quantities taken over by General Sir John Kotelawala Defence University until items are properly accepted after pre-acceptance inspection. Any item that does not conform to the specifications or already approved sample will be rejected & it is the responsibility of the supplier to remove them from General Sir John Kotelawala Defence University stores/premises within 07 working days of such intimation (either verbal or written) at his own cost and replace them with items conforming to specification within one month of such rejection. The bidder shall allow approximately 60-90 days' period of credit from the date of acceptance of items for Account Office, General Sir John Kotelawala Defence University to obtain liquid cash from General Treasury & release the payment.
- 16. **RIGHTS OF THE PROCUREMENT COMMITTEE**. The Department Procurement Committee reserve the right to accept or reject whole or part of this tender and their decision will be final. The successful bidders will be notified. Information with regard to rejected or unsuccessful bids will not be communicated.

Thanking You, Yours faithfully,

SA Kumaranayaka For Vice Chancellor

General Sir John Kotelawala Defence University

I/We agree to abide by the conditions of tender and undertake to supply the items as per delivery schedule mentioned in the contract, in the event of an order been placed with me/my firm/company as a result of this tender.

Signature	
Name of the Company/Bidder	
Date :	Company seal

DATE

SCHEDULE OF PRICES FOR LOCALLY DELIVERED ITEMS

S/N	ITEMS	DENO	QTY	PRICE EACH SLRS	TOTAL PRICE SLRS
	PURCHASE OF TOOLS FOR FOT				
01	KDU- Drawing Board	No's	100		
02	KDU- Mini Drafter	No's	100		
03	Concrete Mould	No's	12		
04	Mini Circular Saw Machine	No's	1		
05	Cutting Grinder Machine	No's	1		
06	Aluminum Tool Set	No's	1		
07	Compact Drill Driver Kit	No's	1		
08	Hand Pop Rivet Gun	No's	5		
	Specification Attached	110 5	3		
	TOTAL				
	DISCOUNT				
	TOTAL(AFTER DISCOUNT)				
	` '				
	VAT %				
	GRAND TOTAL OTHER DETAILS				
	(iv) WARRANTY PERIOD (v) PAYMENT TERMS (vi) COUNTRY OF ORIGIN (vii) DISCOUNT IF ANY (viii) ANY OTHER TAXES VAT DETAILS PLACE OF DELIVERY	CERTIFICATE / V DEPARTMENT OF - ITEMS TO SIR JOHN KOT	DED TAVAT EFINLA BE INTELAVATE, 1	XEMPTION I ND REVENUE DELIVERED T VALA DEFE RATMALANA	ENT REGISTRATION LETTER ISSUED BY E TO BE ATTACHED TO THE "GENERAL NCE UNIVERSITY, ALONG WITH THE
(D)	Any queries / information with re Officer Commanding Logistics & working hours. NOTE: UNIT PRICE AND TOTAL	Services office at (Genera	al Sir John	Kotelawala during
	TENDER, IF NOT QUOTATION V SUPPLIER NAME				
	ADDRESS	• • • • • • • • • • • • • • • • • • • •			
	CONTACT NUMBER	• • • • • • • • • • • • • • • • • • • •			Company Seal
	E MAIL ADRESS	••••••	•••••	<u> </u>	
(E)	Bid Reference: KDU/PRO/CAP/ 148	8/2022		•••••	•••••

Drawing Board

Item Code: KDU – Drawing Board

Description- To draw Technical Drawing.

1	2	3	4		4		5	6
	KDU Requirements	1			1	Bidder's Offer ¹		
		Priority ²	Confor	mity	Proof ⁴	Remarks ³		
			Yes	No		Remarks		
1.	Drawing Board characteristics	С						
	Material Soft Wood (Teak, Oak or Pine)	С						
	Dimension (mm) 457mm X 610mm	C						
	Thickness 14-16mm							
2.	Components							
	Drawing Board							
		С						

3	Warranty, Services Agreements and Documentation				
	Servicing of the drawing board in case of shrinkage and unlevelled surface after one year of delivery once a time.	0			
	The drawing board thickness should be such that the standard mini drafter can be clamped.	С			

Description- To draw Technical Drawing.

1	2	3	4		5	6
	KDU Requirements				I.	Bidder's Offer ¹
		Priority ²	Conform	rmity	Proof ⁴	Remarks ³
			Yes	No		Remarks
1.	Mini drafter characteristics					
	Trimmed size: 420 mm x 594 mm Untrimmed Size: Minimum - 450 mm x 625 mm	C C				
	Can be used as a T-square, Set Square and Protractor in preparing drawings and architectural plans on A2 size paper	C				
	Features: Transparent, Light weight, Stainless Steel clamp, Better Grip	С				
	Ideal for drawing technical drawings on Drawing Board	С				

Concrete mould

Item Code: KDU-Concrete Mould

Description- To create the specimen for compressive strength test.

1	2	3	4		5	6
	KDU Requirements					Bidder's Offer ¹
		Priority ²	Confor	mity	Proof ⁴	Remarks ³
			Yes	No		Kemarks
2.	Components					
	i. Iron parts.	С				
3	Warranty, Services Agreements and Documentation					

Mini Circular Saw Machine

Item Code: KDU – Mini Circular Saw Machine

Description-

Cutting of wood, soft metal, ceramic tile, gypsum board, plastic suitable for working in a narrow space or an area inaccessible to the electric saw for outdoor cutting.

1	2	3	4		5	6														
	KDU Requirements					Bidder's Offer ¹														
		Priority ²	Confo	Conformity	Conformity	Conformity	Conformity	Conformity	Conformity	Conformity	Conformity F	Conformity F	Conformity	Conformity	Conformity	Conformity	Conformity	Conformity	Proof ⁴	Remarks ³
			Yes	No		Remarks														
1.	 Mini Circular Saw Machine characteristics Arbor Hole Diameter 1 cm-1.5 cm Compatible Material: Plastic, Engineered Wood, Metal, Ceramic, Wood Cutting Diameter: 0 cm-1.5 cm Multi-Functional Circular Saw High-Speed Hack Saw Blade Diamond saw blade 	C C C C																		
	 Alloy saw blade Dust Extraction Hose Power output 300 - 500 W Voltage: 240V/50 Hz 	C C C																		
2.	Components																			

3	Warra	anty, Services Agreements and Documentation				
	i.	All sub items described in this schedule should be covered by a warranty for a period of not less than 12 calendar months from the date of successful commissioning of the equipment including for any defect in manufacturing process, workmanship and all accessories.	0			
	ii. iii.	The technology manuals having full details of installation, operations, service and maintenance in the English language must be made available in duplicate at the time of installation and commissioning. Spares / replaceable items/ consumables required for the	0			
		system must be guaranteed for supply over a period of 3 years from the date of installation. The price list for such items over a period of 3 years from the date of installation should be made available.	0			

Cutting grinder machine

Item Code: KDU –Cutting grinder machine

Description-

Wood Cutting, Form Work in Constructions, Metal Cutting

1	2	3	4		5	6
	KDU Requirements	<u> </u>				Bidder's Offer ¹
		Priority ²	Confor	mity	Proof ⁴	Remarks ³
			Yes	No		Remarks
1.	Compact Circular Saw Machine/ Wood Cutting machine characteristics					
	 Maximum cutting width 40-50 mm Maximum Cutting Depth 50 mm - 70 mm Blade Diameter 150 mm to 200 mm Rated Voltage 230 V/50Hz Power output 1000W -1500W Tool Removal tool Discs 	C C C C C				
2.	Components					

3	Warra	inty, Services Agreements and Documentation				
	i.	All sub items described in this schedule should be covered by a warranty for a period of not less than 12 calendar months from the date of successful commissioning of the equipment including for any defect in manufacturing process, workmanship and all accessories.	0			
	ii. iii.	The technology manuals having full details of installation, operations, service and maintenance in the English language must be made available in duplicate at the time of installation and commissioning. Spares / replaceable items/ consumables required for the	0			
		system must be guaranteed for supply over a period of 3 years from the date of installation. The price list for such items over a period of 3 years from the date of installation should be made available.	0			

Make & Model:
Country of Manufacture:

Aluminium Tool Set

Item Code: KDU- Aluminium Tool Set

Description- To do aluminium/steel related works

1	2	3	4		5	6
	KDU Requirements					Bidder's Offer ¹
		Priority ²	Confo	rmity	Proof ⁴	Remarks ³
			Yes	No		Remarks
1.	Aluminium Tool Set characteristics					
	JBM toolbox with professional work utensils					
2.	Components					
	The tool set shall be included: 1/2" tools: 10 hexagonal sockets: 10, 11, 12, 13, 14, 15, 17, 19, 22, 24 2 spark plug sockets: 16, 21mm 1 universal joint 2 extension bars: 125, 250mm 1 three-way adapter 3/8"(F) - 1/2"(M) 1 72-teeth quick-release ratchet-wrench	С				
	1/4" tools: 9 hexagonal sockets: 4, 5, 6,					

7, 8, 9, 10, 11, 12				
1 universal joint				
1 72-teeth quick-release				
ratchet-wrench				
2 extension bars: 50, 100mm				
1 sliding T-bar				
1 coupler (6mm)				
1 coupler (orini)				
9 combination spanner: 8, 10,	С			
11, 12, 13, 14, 17, 19, 22mm				
1 vernier caliper 150mm				
1 voltage tester				
1 voltage tester				
5 chisels				
1 magnetic screwdriver				
4 flat screwdrivers: 3.0x75,				
4.0x100, 6.5x125, 8x150mm				
2 phillips screwdrivers:				
PH1x80, PH2x100mm				
1 pick-up tool				
1 torch				
Screwdriver and reversible				
ends in plastic box:				
1 screwdriver handle for				
reversible end				
1 reversible end for				
screwdriver: PH00, SL2				
1 reversible end for				
screwdriver: PH000, SL1.5				
1 reversible end for				
screwdriver: T6, T10				
,				
Screw and nail set in plastic				
box:				
10 tacos				
11 tornillos				

	clavos			
	Bit set in plastic box: 30 bits of 6,35mm: Bit adapter	С		
	1 sprit level 1 hack saw 9 allen keys: 1.5, 2,2.5,3,4,5,6,8,10mm 1 adjustable wrench 200mm 1 measuring tape 5m 1 hammer with fiber glass handle 300g 1 water pump plier 250mm 1 carpenter plier 200mm 1 diagonal plier 160mm 1 long nose plier 200mm 1 combination plier 180mm 1 circlip plier 3 heads for circlip plier 1 electrical scissors 180mm 1 utility knife 18mm			
		С		
3	 i. All sub items described in this schedule should be covered by a warranty for a period of not less than 12 calendar months from the date of successful commissioning of the equipment including for any defect in manufacturing process, workmanship and all accessories. 	С		

Compact Drill Driver Kit

Item Code: KDU- Cordless Lithium-Ion 1/2-inch Compact Drill Driver Kit

Quantity - 1

Description- For drilling purposes of the aluminium/steel.

1	2		3	4		5	6		
	KDU Requirements		I						Bidder's Offer ¹
			Priority ²	Confo	rmity	Proof ⁴	Remarks ³		
				Yes	No		Remarks		
1.	Compact Drill Driver Kit	characteristics							
	Power Source	Battery Powered	С						
	Voltage	20 Volts	C						
	Speed	1500 RPM	C						
	Maximum Chuck Size	13 Millimeters	С						
	Power Source	Battery Powered	С						
	Brand	DEWALT	С						
	Speed	1500 RPM	С						

2.	Components			
	Cordless Lithium-Ion 1/2 inch Compact Drill Driver Kit with IMPACT READY Screw Driving Set, 40-Piece	С		
3	 i. All sub items described in this schedule should be covered by a warranty for a period of not less than 12 calendar months from the date of successful commissioning of the equipment including for any defect in manufacturing process, workmanship and all accessories. 	С		

Make & Model:
Country of Manufacture:

Hand Pop Rivet Gun

Item Code: KDU- Hand Pop Rivet Gun

Description- Used for riveting of metal, fibre and other materials.

1	2	3	4		5	6
	KDU Requirements					Bidder's Offer ¹
		Priority ²	Confor	mity	Proof ⁴	Remarks ³
			Yes	No		Remarks
1.	Hand Pop Rivet Gun characteristics					
	Applicable (2.4mm, 3.2mm, 4.8mm) rivets	С				
2.	Components i. Hand Pop Rivet Gun Spindle	С				
3	 Warranty, Services Agreements and Documentation i. All sub items described in this schedule should be covered by a warranty for a period of not less than 06 calendar months from the date of successful commissioning of the equipment including for any defect in manufacturing process, workmanship and all accessories. 	0				

Make & Model:

Country of Manufacture:

 $\label{lem:Relevant catalogues \& technical information attached.}$

Information given under "Bidder's Offer" is true and correct.

Bidder's Name, signature & Date

Company seal

¹ Bidder shall fill in Col. 4, 5 & 6

² Purchaser will mark C for critical requirements and O for optional requirements.

³ If the bidder has marked No for Conformity, bidder shall provide information in this column of his offer against the clause concerned in col. 2 (Purchaser's requirements). If the bidder has marked Yes, Bidder has the option of providing additional information to establish that it conforms to the specification given

⁴ Bidder shall include proof to support the conformity of the specification e.g. document and the page number in the original user/service manual mentioning the specification.

SPECIMEN FORM OF BID SECURITY

By this	Bond we	(here	nafter called "the Bidder") and We (name of bank or						
firmly bound	onto	(he	(hereinafter called "the Surety") are held and reinafter called the Authority") in the sum of						
			e payment of which sum the Bidder and the Surety						
Wherea		der and other perso	ns to compete tenders in similar terms for the supply						
called "the Bid" honour certain o) in accordance with such invitation	on, the Bond shall	r proposes to submit to the Authority a Bid (hereafter provide security to the Authority that the Bidder will cordance with the following conditions.						
(a)	That it shall remain in full force a	and effect until the	earliest of						
			date), the date stipulated by the Authority for the late above notified to the Authority by the Bidder and						
			he Authority, the date upon which the Bidder provides e with the terms of the contract thereby made between						
(b) Bond u	(b) Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified is Bond upon receipt of first written demand form the Authority stating that.								
	(i) The Bidder has withdrawn his Tender during the validity of this Bond, or								
	(ii) The Bidder has failed to terms of the tender within 14 days		ance security to the Authority in accordance with the mation of award of the Tender.						
or thing concern			e of forgiveness in or in respect of neither any matter objection from the bidder shall in any way release the						
the Authority sh	nefit of this Bond shall not be assig all return the same to the Bidder. and shall be governed by the laws of	•	rity and upon its ceasing to be in full force and effect						
I exec	cuted as a deed on this () d	ay of () 20 ()						
For and	l on behalf of the Bidder		For and on behalf of the Surety						
Signed	by		Signed by						
In the c	apacity of		In the capacity of						
			and by						
In the c	apacity of		In the capacity of						
Seal (w	here applicable)		Seal (where applicable)						

DELIVERY SCHEDULE (IT IS MANDATORY TO FILL THE FOLLOWING SCHEDULE BY THE BIDDER) TENDER NO: QTY :.... **DURATION** QTY EX STOCK QTY (WITHIN 01 WEEK) 01MONTH 02 MONTHS 03 MONTHS 04 MONTHS **TOTAL** NAME OF THE BIDDER SIGNATURE OF BIDDER

•

COMPANY SEAL	::

DATE