

Tender No:

KDU/PRO/CAP/213/2022



General Sir John Kotelawala Defence University,
Kandawala Estate, Ratmalana,
Sri Lanka.
T: Phone: 2632028, 2622995
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Web: www.kdu.lk

15/08/2022

INVITATION TO BID AND GENERAL CONDITIONS OF TENDER

1. The Vice Chancellor of the General Sir John Kotelawala Defence University, as the Chairman, Department Procurement Committee Invites Bid/s from prospective Bidders for supply of **item/s listed in the schedule in Annex "A". The relevant specifications of the item/s are indicated in Annex "B".**

2. **CLOSING DATE & TIME.** The tender will close at 1000 hrs. on 08/09/2022. Any Bid submitted after the closing time of the tender will be rejected & unopened such bids will be returned to the bidder.

3. **VALIDITY OF BID.** The bid submitted under this tender **must be valid for a minimum period of 77 days from the date of closing of tender.**

4. BID BOND / GUARANTEE.

(a) If the quoted bid value exceeds Rs: 2,000,000.00, such Bids should be accompanied with 1% of Bid Value as an "on demand" and "unconditional" Bid Bond/Guarantee for a sum of **Rs:** in the format given in Annex "C" through a recognized local Bank or Insurance Company registered in Sri Lanka which is authorized by the Insurance Board of Sri Lanka to issue such Bid Guarantees. All Bid Bond/Guarantees should be valid for at least 30 days more than the validity period of bids, ie, for 150 days from the date of Bid opening. **Cheques will not be accepted as Bid Guarantee.**

(b) Submission of insufficient Bid Bond/Guarantee value or period will be considered as a "**major deviation**" and such offer will not be considered for further procurement action and will be rejected.

5. **VALUE ADDED TAX.** The Bidders who bid for locally delivered items must have the VAT registration. The VAT portion must be shown separately in the price schedule in Annex "A" and VAT registration number must be indicated. If the quoted item is exempted from VAT or Bidding Company is not liable for VAT, reference number and date of relevant Act number/Gazette notification/a certificate (as applicable) **issued for the current financial year** from the Commissioner General of Inland Revenue to that effect should be submitted along with the Bid.

6. **BID SUBMISSION.** The **bidder must duly sign at the last page (before Annexes) of this document** indicating the name of the signatory and the name of the company & place the company common seal to confirm the acceptance of tender conditions. **The Bid/s that do not include authorized signature will be rejected.** The Bid/s duly signed by the bidder enclosed and sealed in an appropriate cover addressed to the following address should be sent by registered post or could be deposited in the **appropriate tender box placed at General Sir John Kotelawala Defence University, Kandawala Estate, Ratmalana** (at the Main Entrance of General Sir John Kotelawala Defence University) on or before the time & date specified for the closing of tender. **The tender reference number, date & time of closing tender should be indicated & underlined at the top left corner of the envelop.**

Tender Ref No
Closing Date & Time

The Chairman,
Department Procurement Committee,
General Sir John Kotelawala Defence University,
Kandawala Estate, Ratmalana,
Sri Lanka.

7. The Bid/s must be submitted in the attached schedule of prices in Annex "A" as applicable. However, bidders could use similar formats prepared with their own letter heads with all the details mentioned therein and submit in **three copies along with duly signed copy of a General Conditions of tender.** The Bid/s must contain **Technical Literature, Pamphlets, Drawings and Quality Standard Certificate etc** necessary to determine characteristics of items offered and in case of Machinery/Vehicles & Equipment, servicing and workshop data/after sales service, back up facilities or any other facilities provided by the supplier.

8. SUBMISSION OF SAMPLES/PAYMENT OF TESTING CHARGES.

When it is required to submit samples, **every offer** must be accompanied with pre - marked samples. The marking of samples **indicating the Bidder & Offer number** must be done and the samples must be handed over to the officer at same place where tender box is placed **on or before the closing date & time of the Bid.** Samples submitted after closing time of the Bid will be rejected. The documents such as Air Way Bills etc, will not be accepted in place of samples. When the testing charges are required to be paid, bidders shall pay testing charges separately **for all offers** indicated in their bid/s.

(1) **Samples.** Please submit..... samples.

(2) **Testing Charges.** A sum of Rs **per offer** must be paid to the Bursar of KDU, prior to the submission of bid and a copy of the receipt must be annexed to the bid. It is the responsibility of bidder to inform the Cashier of the Account Office to note the tender number on the receipt issued for such payments.

8. **BID OPENING.** All duly received bids **will be opened immediately after the scheduled closing time of Bids at the same venue.** Bidders or their accredited agents could be present at the time of opening of bids.

9. **PRICES.**

For locally delivered items (including locally manufactured items & foreign items imported by the bidders) price must be quoted in Sri Lankan Rupees, inclusive of all charges for delivery of items to General Sir John Kotelawala Defence University Ratmalana, Faculty of Allied Health Science (FAHS) Werahera and University Hospital Werahera or Southern Campus Sooriyawewa. **Unit price, VAT and Total price should be clearly indicated in schedule in Annex “A”.** Other than VAT, all other type of taxes (eg : NBT, BTT, etc.) should not be indicated separately and should be included in unit price.

10. **RESTRICTED TENDERS.**

Invitation to Bids are circulated among the registered suppliers with Ministry of Defence (MOD), only bids submitted by registered suppliers will be allowed for consideration. However, Chairman, Department Procurement Committee reserves the right to invite the bids from multiple combinations of Procurement Methods as stipulated in Chapter III of the Government Procurement Guideline, 2006 to ensure highest competitiveness.

11. **PERFORMANCE BOND/GUARANTEE.**

A successful bidder shall furnish a Performance Bond/Guarantee in the form of “On Demand” & “Unconditional” Bank/Insurance Guarantee for a sum equivalent to 10% of the contract value for every contract that exceeds Rs. 2,000,000.00 or equivalent amount in foreign currency through a recognized Commercial Bank registered in Sri Lanka or through an Insurance Company authorized by the Insurance Board of Sri Lanka to issue such Performance Guarantee for this purpose, **within two weeks from the date of notification of award.** The proceeds of the Performance Bond/Guarantee shall be payable to the Vice Chancellor of the General Sir John Kotelawala Defence University as compensation for any loss resulting from the supplier’s failure to complete his performance obligations under the contract. If the contracted supplier fails to deliver the items on time or fails to complete the works as per the agreed contract, **THE TOTAL VALUE OF THE PERFORMANCE BOND/GUARANTEE** will be forfeited. If only partial delivery is made during the agreed contract period, the corresponding value percentage of undelivered quantity from the Performance Bond/Guarantee will be forfeited.

12. **SIGNING OF CONTRACT.**

The notification of award will be transmitted to the successful bidder by post, by fax or e-mail. This notification constitutes the formation of the contract. The successful bidder should submit his written acceptance for the award and performance bond / guarantee (For awards over Rs. 500,000.00 without VAT) within 14 days of receipt of such notification. Upon acceptance of the award and furnishing of the Performance Bond/Guarantee, the successful bidder will have to enter into a formal contract with the Vice Chancellor of the General Sir John Kotelawala Defence University by signing the Contract.

13. **DELIVERY.**

Preference will be given for early delivery. In case of bulk supplies for locally manufactured items, the delivery of **total quantity must be completed within 120 days of signing of contract,** unless mutually agreed for extended delivery period with General Sir John Kotelawala Defence University. **The bidder/s must indicate the proposed delivery schedule in Annex “D”.** In the event of placing a purchase order with the successful bidder, the total quantity so ordered must be supplied as one consignment unless part deliveries are agreed upon in the contract. The deliveries not made as per agreed delivery schedule will be considered as bad performances by the suppliers and **no extended delivery period will be authorized.** Under extreme unavoidable conditions too, the Chairman, Department Procurement Committee (Vice Chancellor of the General Sir John Kotelawala Defence University) reserves the right to grant or refuse delivery period extensions only within the current financial year with or without liquidated claim for delayed deliveries and that decision will be final.

14. **LIQUIDATED DAMAGES.**

In case of delivery period extensions requested by the successful bidder, a sum equivalent to 1% of the total value of the delayed supply per delay of one week or part thereof may be deducted from the payment due to the supplier from the General Sir John Kotelawala Defence University as liquidated damages up to the maximum limit of 10% of the total value of delayed supplies.

15. **PAYMENT TERMS FOR LOCALLY DELIVERED ITEMS.**

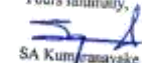
Payment will be made after acceptance of items which should be subjected to a pre-acceptance inspection/testing by General Sir John Kotelawala Defence University authorities. The delivery made to the General Sir John Kotelawala Defence University should not be considered as quantities taken over by General Sir John Kotelawala Defence University until items are properly accepted after pre-acceptance inspection. Any item that does not conform to the specifications or already approved sample will be rejected & it is the responsibility of the supplier to remove them from General Sir John Kotelawala Defence University stores/premises within 07 working days of such intimation (either verbal or written) at his own cost and replace them with items conforming to specification within one month of such rejection. The bidder shall allow approximately 60-90 days’ period of credit from the date of acceptance of items for Account Office, General Sir John Kotelawala Defence University to obtain liquid cash from General Treasury & release the payment.

16. **RIGHTS OF THE PROCUREMENT COMMITTEE.**

The Department Procurement Committee reserve the right to accept or reject whole or part of this tender and their decision will be final. The successful bidders will be notified. Information with regard to rejected or unsuccessful bids will not be communicated.

Thanking You,

Yours faithfully,



SA Kumaranayake

For Vice Chancellor

General Sir John Kotelawala Defence University

I/We agree to abide by the conditions of tender and undertake to supply the items as per delivery schedule mentioned in the contract, in the event of an order been placed with me/my firm/company as a result of this tender.

..... Signature

..... Name of Signatory

.....Name of the Company/Bidder

Date :-

Company seal

SCHEDULE OF PRICES FOR LOCALLY DELIVERED ITEMS

S/N	ITEMS	DENO	QTY	PRICE EACH SLRS	TOTAL PRICE SLRS
	<u>PURCHASE OF LAB EQUIPMENT'S FOR KDU -CARE</u>				
01	Vortex	No's	1		
02	Mini Centrfuge	No's	1		
03	Microcentrifuge Tube Rack- 1.5ml,micro test tubes	No's	2		
04	50 ml Falcon tube rack	No's	2		
05	15 ml Falcon tube rack	No's	2		
06	Hemocytometer	No's	2		
07	Digital Sonicator bath	No's	1		
08	Connecting adapters,for rotary evaporations to vials	Set	1		
09	Small Metal Hand Tally Counter,4-Digit Tally Counter	No's	1		
10	Rotary evaporator anti-climb adapter	No's	1		
11	Laboratory Blender	No's	1		
12	Luminometer/Luminescence Plate reader	No's	1		
	<i>Specifications Attached</i>				
	TOTAL				
	DISCOUNT				
	TOTAL(AFTER DISCOUNT)				
	VAT %				
	GRAND TOTAL				

(A) OTHER DETAILS

- (i) DELIVERY PERIOD -
- (ii) MAKE & MODEL -
- (iii) VALIDITY PERIOD -
- (iv) WARRANTY PERIOD -
- (v) PAYMENT TERMS - CREDIT
- (vi) COUNTRY OF ORIGIN -
- (vii) DISCOUNT IF ANY -
- (viii) ANY OTHER TAXES -

(B) VAT DETAILS

-VALUE ADED TAX PERMANENT REGISTRATION
CERTIFICATE / VAT EXEMPTION LETTER ISSUED BY
DEPARTMENT OF INLAND REVENUE TO BE ATTACHED

(C) PLACE OF DELIVERY

-ITEMS TO BE DELIVERED TO THE "GENERAL SIR
JOHN KOTELAWALA DEFENCE UNIVERSITY,
KANDAWALA STATE, RATMALANA ALONG WITH THE
COPY OF ORDER AND RELEVANT INVOICE.

- (D)** Any queries / information with regard to this procurement / tender could be obtained from Officer Commanding Logistics Services office at General Sir John Kotelawala Defence University through e-mail ocls@kdu.ac.lk and by telephone number 0112622504 during working hours.

NOTE: UNIT PRICE AND TOTAL PRICE ARE TO BE INDICATED CLEARLY IN THE TENDER, IF NOT QUOTATION WILL BE REJECTED.

SUPPLIER NAME -

ADDRESS -

CONTACT NUMBER -

E MAIL ADRESS -

Company Seal

(E) Bid Reference: KDU/PRO/CAP/ 213/ 2022

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Equipment required**Vortex – 1**

Features	Required Specification
Motion	Orbital
Speed range	0 - 3,000 rpm (variable speed)
Orbital Diameter	4 mm
Operating mode	Touch and Continuous
Motor	Brush less Motor
Platform material	Silicon rubber
Body material	Polypropylene
Safety Feature	Over Current Protection
Technical data	Should comply with DIN EN 60529 IP 42
Electrical Requirements	230V, 50-60Hz
Warranty	2-3 years from the manufacturer
Size	Small / Mini Vortex



Mini Centrifuge – 1

Features	Required Specification
Technical	Compact, lightweight and easy-to-use Only for Eppendorf (Centrifuge tubes) and PCR tubes
Speed	Fixed speed of 6000 rpm
Safety	Close the lid to start, press the lid release button to stop
Number of tubes	8 to 12 position Eppendorf tubes rotor



Sample racks – 2

Features	Required Specification
Microcentrifuge Tube Rack	Should be able to stack 1.5mL micro test tubes
Falcon tube rack	Should be able to stack 50 ml Falcon tubes
Falcon tube rack	Should be able to stack 15 ml Falcon tubes



Hemocytometer-2

Features	Required Specification
Reusability	Reusable hemocytometer cell counting chamber for counting cell densities
Cell depth	Cell depth: 0.1 mm
Volume	Volume: 0.1 Microliter
Ruling pattern	Ruling Pattern: Should have a good and clear Neubauer, 1/400 Square mm
Central square	The central square should be specially designed for counting small particles/cells. It should be divided in (20x20) 400 small size squares of 50 microns.
Cover slips	Should include 100 22x22 mm glass cover slips



Digital Sonicator bath- 1

Features	Required Specification
Sonication	Should be extremely powerful for mixing and cleaning small devices
Volume	Volume- 5 to 10 litres
Power	Should be fully adjustable with power
Modes	Should contain several modes for dissolving (priority) and intense mixing/cleaning
Frequency	Dual frequency 37 kHz standard, 80 kHz delicate



Connecting adapters, for rotary evaporators to vials- 1 set

Features	Required Specification
Kit features	Glass connecting adapter 24/40 (Chemglass complete kit) Threaded vial adapters only include 13-425, 15-425, 18-425, 20-400, 22-400, 24-400
Kit features	These adapters permit the connection of standard laboratory dram sample vials directly to the vapor tube or a bump trap of a rotary evaporator. <ul style="list-style-type: none">• Must be very good chemical resistance• Must be very good temperature resistance
Material description	A PTFE lined; polypropylene double-threaded connector attaches the vial to the adapter.
Number of Glass adopters	6 vial adapters



Small Metal Hand Tally Counter,4-Digit Tally Counters-1

Features	Required Specification
No. of digits	A 4-digit tally counter
Counter Dimensions:	2.1 in. x 1.6 in. x 1.8 inches
Accuracy	The counter clicker should not require batteries. When you press it, the counter should react and count accurately
Number of counter	The counter should count up to from 0 to 9999 with a reset knob.
Resetting	It should support immediate reset to zero



Rotary evaporator anti-climb adapter -1

Features	Required Specification
Designed to use with rotary evaporator	Specifically designed for use with a rotary evaporator to prevent the ingress of liquid into the condenser.
To be used with	For use with rotary evaporators
Extra features	Protects against liquid ingress into the condenser
Extra features	Useful for liquids that have tendency to foam
Socket	Splash heads feature a 29/32 socket
Number of Glass adapters	1 adapter



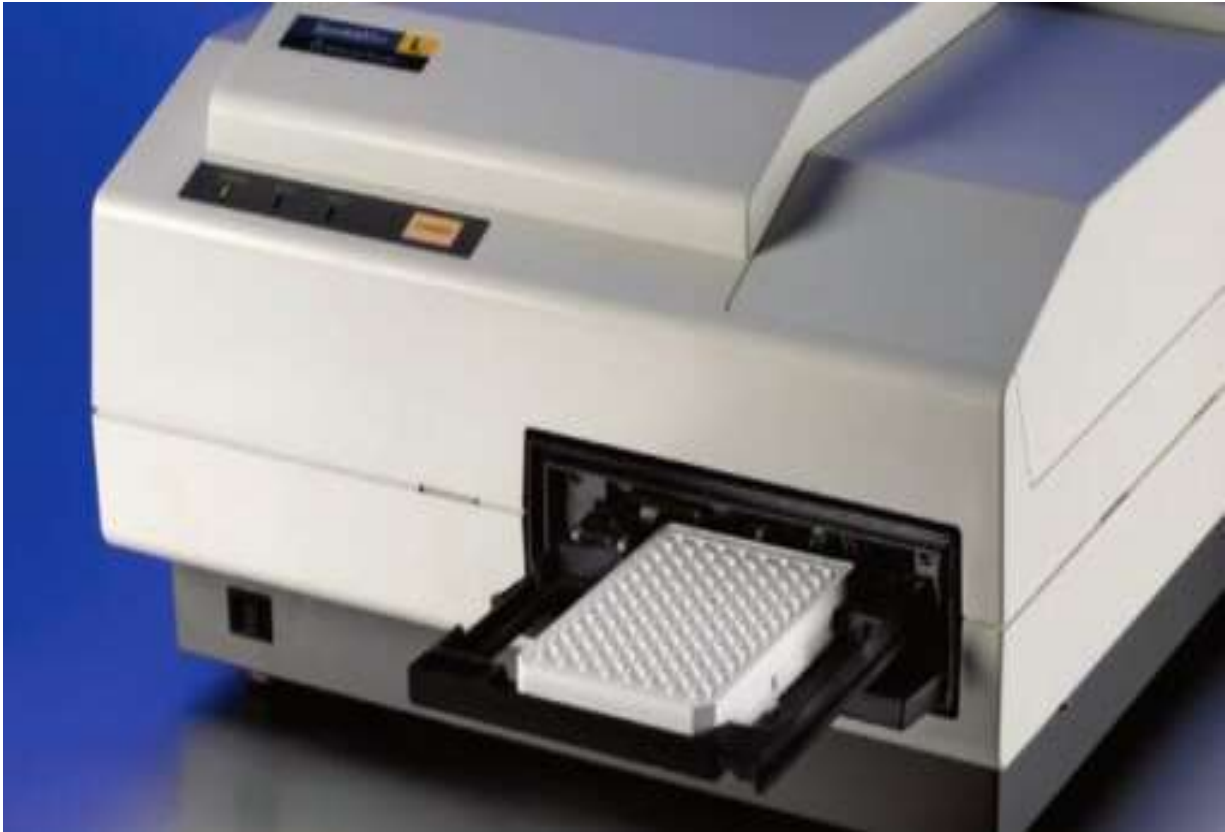
Laboratory Blender/Grinder-1

Features	Required Specification
Container Max. Volume/Capacity	4 Liters
The Standard in Handling	Provides two handles for safer, easier lifting, pouring and carrying.
Switch Settings	Off - Lo - Med - Hi – Pulse Speed changing modes must be included
Body material	Stainless steel 4-Liter container with 2 handles for increased safety & easier, Noncorrosive, Chemical resistance, thermostable. Lid must be made by polycarbonate
Base	Die-cast gray epoxy coating, Deeper, wider, full traction rubber non-skid feet keep the blender stable.
Motor	Heavy-duty 3.75 -4.00 HP motor
Rotor speed	Low (15,800 RPM), Med (18,000RPM), Hi/Pulse (20,800RPM).
The Standard and durability	sealed, precision, high-tech ball bearing system extends the life of our blenders. Ergonomic classic design makes the unit easier to lift. Easy to clean electronic membrane control panel with Pulse Mode provides precision operation.
Grinding cutters/blades	Stainless steel, Noncorrosive, Chemical resistance, Easy to clean removable with the screw cap from the blender/grinder. At least 4 size blades for 4 different grinding purposes
Safety Feature	Over Current Protection
Electrical Requirements	230V, 50-60Hz
Warranty	2 years from the manufacturer
Manufacturer Authorization	Letter should be attached



Luminometer/ Luminescence Fluorescence Plate Reader

Features	Required Specification
Spectral range	300 - 800 nm
Plate type(s)	6, 96 and 384-well plates
Temperature control	Ambient + 4°C to 45°C
Read time	Fast – 10 to 30 seconds
Detection modes	Luminescence and Fluorescence
Extra features	Automatic Should be able to read white and black plates Should enable robust performance with injectors



SPECIMEN FORM OF BID SECURITY

By this Bond we (hereinafter called "the Bidder") and We (name of bank or insurance company) whose registered office is at (hereinafter called "the Surety") are held and firmly bound onto (hereinafter called the Authority") in the sum of for the payment of which sum the Bidder and the Surety bind themselves their successors and assigns jointly and severally by those presents.

Whereas the authority has invited the Tender and other persons to compete tenders in similar terms for the supply of and to submit the same for the consideration of the Authority, and the Bidder proposes to submit to the Authority a Bid (hereafter called "the Bid") in accordance with such invitation, the Bond shall provide security to the Authority that the Bidder will honour certain obligations to be undertaken by him in the Tender in accordance with the following conditions.

Now the Conditions of this Bond are:

- (a) That it shall remain in full force and effect until the earliest of
 - (i) (Date), being () days from (submission date), the date stipulated by the Authority for the submission of tenders, or any prolongation of such date above notified to the Authority by the Bidder and the Surety in writing.
 - (ii) In the event of acceptance of the Tender by the Authority, the date upon which the Bidder provides a performance security to the Authority in accordance with the terms of the contract thereby made between them, or
- (b) Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified in this Bond upon receipt of first written demand from the Authority stating that.
 - (i) The Bidder has withdrawn his Tender during the validity of this Bond, or

surety to the Authority in accordance with the terms of
of the Tender.

No alteration in the terms of the Tender, nor any forbearance or forgiveness in or in respect of neither any matter or thing concerning the Tender on the part of the Authority, nor any objection from the bidder shall in any way release the Surety from any liability under this Bond.

The benefit of this Bond shall not be assignable by the Authority and upon its ceasing to be in full force and effect the Authority shall return the same to the Bidder.

This Bond shall be governed by the laws of Sri Lanka

I executed as a deed on this () day of () 20 ()

For and on behalf of the Bidder

For and on behalf of the Surety

Signed by -

Signed by -----

In the capacity of

In the capacity of -----

and by --

-

In the capacity of

-

Seal (where)

..

..

DELIVERY SCHEDULE

(IT IS MANDATORY TO FILL THE FOLLOWING SCHEDULE BY THE BIDDER)

TENDER NO :

ITEM :

QTY :

DURATION	QTY
EX STOCK QTY (WITHIN 01 WEEK)	
01MONTH	
02 MONTHS	
03 MONTHS	
04 MONTHS	
TOTAL	

NAME OF THE BIDDER :

SIGNATURE OF BIDDER :

DATE :

COMPANY SEAL :