

Procurement Management Center
University Hospital
Kotelawala Defend University
Werahera

UHKDU/PRO/SOGE/SVS/0156/2022

M/S

09 March 2022

**TENDER INVITATION TO RENT OUT SPACES TO ESTABLISH
ATMs AT UTILITY COMPLEX UHKDU**

1. University hospital KDU is the only the university hospital in Sri Lanka provides medical treatments for a large number of patients on daily basis. In addition to that there are considerable numbers of medical and administrative staff attached to UHKDU. The necessity arose to establish more ATMs at Utility Complex UHKDU. The Hospital Management Committee has decided to establish three more ATMs for two years period. Therefore you are kindly requested to bid for the space and establish ATMs at Utility Complex UHKDU.

2. General Conditions and, evaluation specifications of renting out spaces to establish ATMs and detailed drawing are submitted here with as Annex 'A' and 'B' to this letter and your agreement for the same to be submitted together with your bid before at 1400 hours on 23rd March 2022.

3. Your cooperation in this regard is highly appreciated.



SIV MAJULA
Lieutenant Commander (S)
Procurement Manager

Annex: A. Evaluation Specifications/condition to establish ATMs.
B. Drawing Details.

ANNEX "A"

SPECIFICATIONS/CONDITIONS FOR LEASING OUT OF BUILDING SPACES FOR ESTABLISHING 03NOS ATM's AT THE UTILITY COMPLEX OF UHKDU

1. The existing and proposed demarcated area for establishing 03 Nos ATM's at the utility complex for said renting is attached as Annex 'B' to this report.
 - a. ATM proposed on SR No 01 – 56 Sq.Ft
 - b. ATM proposed on SR No 02 - 39 Sq.Ft
 - c. ATM proposed on SR No 03 - 39 Sq.Ft

2. The total demarcated area of each ATM bank moles undergoes 24 hours continuous air conditioning facility through the Central Air Conditioning system at UHKDU. Therefore an Electricity charge for A/C system is included in monthly rental for all above spaces. General lightings at Utility Complex available for each ATM moles. Electricity charges will be considered as fixed charge per month.

3. All demarcated ATM moles are to be constructed compliance to the existing architectural design & without damages to the structural stability of UHKDU in order to maintain the appearance of the Utility Complex.

4. Construction of the ATM is a responsibility of the lessee. The lessee is expected to design and construct the relevant ATM according to the standard specifications/conditions unique to bank sector.

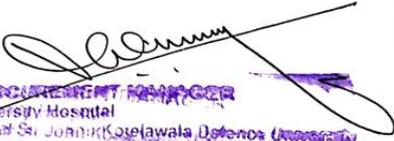
5. Specific characteristics of the ATM machines should be accordance with the specific standard maintained by the respective bank sector and need efficient performance for customer financial transactions such as cash withdrawals, deposits, funds transfers & balance inquiries etc. If there any special facilities/features introduced by each bank, it should be include to their bids on bidding document.

6. Services to be provided on time by service provider as to right upon the terms & conditions stipulated in accordance with rent agreement on install, maintain, service, repair, replace etc appropriately.

7. Requirement of sanitary facilities & washrooms are available nearby the proposed area at utility complex area and could be utilized by the service providers.

8. The suitable vendor should be selected according to the Government Tender Procedures.

8. Electricity power supply is fed from Ceylon Electricity Board and standby power supply is available through Generators. 230V, single phase, 50Hz power supply sources are


ADMINISTRATIVE MANAGER
 University Hospital
 General Sir John Kotelawala Defence University
 Marshera

available in respective areas and considered on chargeable basis. Fixed Electricity charge of Rs 1000.00 per month to be applicable and will be amend subjected to tariff change/variations when promulgated by Ceylon Electricity Board.

9. Other charges such as Garbage disposal / Disinfection etc. will be charged as determine by the UHKDU.

10. All lessee should follow the COVID 19 Health guide lines as instructed by UHKDU.

11. The rent agreement to be signed between rent~~er~~ and the UHKDU.

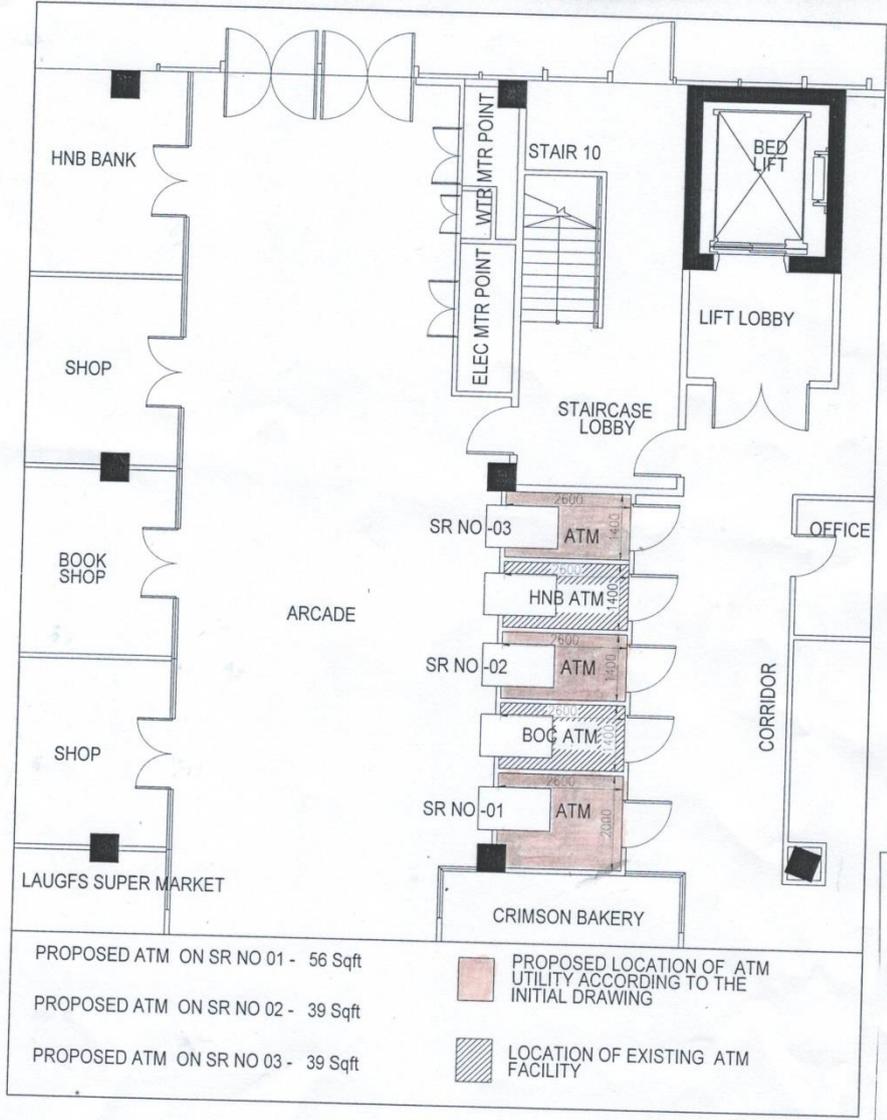
12. Monthly rental charges and Electricity bills must be settled down on or before 10th of following month.

13. The rent agreement should valid only for 02 years with effect from the date of signing the agreement. UHKDU should have complete authority to review the agreement after every 02 years of time period and enter in to new agreement.

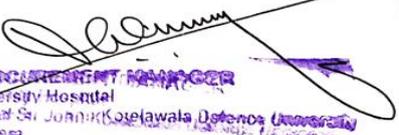
14. Refundable deposit (Equivalent to one year period of rental) need to be deposit at UHKDU before commencing the operations and refundable deposit shall return once valid contracted period is expired after setting all due liabilities to the UHKDU.


PROCURER MANAGER
University Hospital
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Mawatha

ANNEX "B"



ANNEX "A" TO LTR REF CME/UHKDU/SHOPS
 DATED FEB 2022


 PROJECT MANAGER
 University Hospital
 Genl. Sir Jagan Lal Bahadur Shastri
 Varanasi