

**APPLICATION FOR CONFIRMATION/PROMOTION OF  
ACADEMIC STAFF**

**PART A**

*Note: Applicants should fill only those sections that are applicable to his/her confirmation/promotion.*

Application for • Placement to Lecturer (Unconfirmed)	<input type="checkbox"/>
• Confirmation in the post of Lecturer	<input type="checkbox"/>
• Promotion to Senior Lecturer Grade II	<input type="checkbox"/>
• Promotion to Senior Lecturer Grade I	<input type="checkbox"/>
(Please mark “√” in appropriate box)	
01. Full Name of Applicant	
02. Present Post and Date of Appointment/Promotion to it	
03. Eligible Date of Promotion	
04. Department	
05. Faculty	
06. Grade and Date of first appointment to the University	
07. Home Address	
08. Contact Telephone No.	
09. E-Mail Address	

**PART B**

10. Requirements fulfilled for Confirmation/Promotion:  
 (Certified copies of certificates should be attached to the application)

(a)	Basic Degree and Professional Qualification										
Sr. No.	Qualification	Effective Date	Awarded Institute	Duration				Credits			Annexure No. (Copy of the Certificate)
				From	To	Yrs	Mts	Course works	Thesis	Total	
	<b><u>Basic Degree</u></b>  Special <input type="checkbox"/> General <input type="checkbox"/> Class .....										
	Completion of CTHE Programme										

(b)	Experience						
Sr. No.	Place of Work	Designation/Post	Period of Service		Duration		Annexure No. (Copy of Service Letter)
			From	To	Yrs	Mts	

PART C

11. Contribution to Research and Dissemination of Knowledge **(only for promotion to Senior Lecturer Grade I)**

Please attach a separate list – Annex 1). The list should give information on title of article, names and designations of other authors, name of journal or book with the number of the volume and year of publication, publisher, place of publication and the number of pages under the following categories:

- (a) Teaching
- (b) Research
  - C1 - Publications in international refereed journals.
  - C2 - Publications in local refereed journals and other edited publications.
  - C3 - Publications of seminar and conference proceedings.
  - C4 - Published abstracts of unpublished full paper or presentations.
  - C5 - Creative writings.
- (c) Dissemination of Knowledge.
  - C6 - Text books.
  - C7 - Articles in newspapers and other publications.
- (d) Contribution to the University.
  - i. Academic activities.
  - ii. Other activities.

I hereby certify that the above information given by me are true and correct.

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Date

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Signature of the Applicant