

GUIDELINES FOR KDU RESEARCH EXCELLENCE AWARD

General Sir John Kotelawala Defence University has introduced the Research Excellence Award to recognize the academic staff and the students of KDU who have excelled in research. The objective of the attempt is to promote and encourage academia and the students to engage in highquality research thereby to strengthen the research profile of KDU to improve its visibility in global arena.

1. Nature of the Award

- i. Research Excellence Award for a particular year will be awarded by considering research publications / patents by an applicant in three consecutive years.
- ii. The applications for this Research Excellence Award will be called for annually.
- iii. The award includes a certificate, pin, and a cash prize of Rs. 100,000/= for Academic Staff Members and Rs. 50,000/= for students of KDU

2. Requirements for the Award

- i. All research publications or patents submitted for the award must have been published under the affiliation of KDU.
- ii. An applicant securing a minimum total of 12 marks (Academic category) and 6 marks (student's category) is qualified for an award according to the marking scheme given in Section 3.
- iii. Total marks for an award is computed by considering weightage 100% for the year under consideration, 75% for the previous year, and 50% for the year before, provided that the publications had not been counted for the award in previous years(Applicable only for those who received the award in the previous year).
- iv. An applicant should earn at least 60% of the minimum requirements from the publication/ patents in the current year.
- v. For academic members, maximum marks that can be scored for conference publications (Type 3 & Type 4) is 6.
- vi. There is no limit for journal publications and patent
- vii. Only duly completed applications will be evaluated. The evaluation panel would not accept responsibility for searching for evidence on behalf of the applicant using web links provided or otherwise.
- viii. Any attempt to provide incorrect or misleading information will lead to the rejection of an application, and the applicant will be debarred from applying for the Research Excellence Award for two years.

3. Marking Scheme

Student Category

Type of Publication/Patent		Sole Author (100%)	Co-Authored with		
			Academic Supervisors (50%)	Co-students (80%)	
1.	A peer reviewed Publication in accepted indexed journal (Type 1) *	6.0	3.0	4.8	
2.	Other peer reviewed publications (Type 2) **	3.0	1.5	2.4	
3.	A publication in conference/annual sessions, where full paper is refereed and published (Type 3)	2.0	1.0	1.6	
4.	A Publication in conference/annual sessions, where abstract is refereed and published (Type 4)	1.0	0.5	0.8	
5.	A Patent (Type 5)	Local	4.0	2.0	3.2
		International	6.0	3.0	4.8
6.	An invention/innovation (Type 6)	3.0	1.5	2.4	

Academic Staff Category

Type of Publication/Patent		Sole Author (100%)	Shared author	
			Corresponding/First author (75%)	Any other author (25%)
1.	A peer reviewed publication in a recognized indexed journal (Type 1) *	6.0	4.5	1.5
2.	Other peer reviewed publications (Type 2) **	3.0	2.25	0.75
3.	A publication in conference/annual sessions, where full paper is refereed and published (Type 3)	2.0	1.5	0.5
4.	A Publication in conference/annual sessions, where abstract is refereed and published (Type 4)	1.0	0.75	0.25
5.	A Patent (Type 5)	Local	4.0	3.0
		International	6.0	4.5

*Marks will be awarded based on the recognition of the journal. Category I journals (KDU publication policy) will receive full marks (sole author, 6 marks), while category II journals will receive 2/3rd. (sole author, 4 marks).

** Category III journals (KDU Publication Policy)

4. Submission of the Application

- i. Together with the application, the applicant should submit following documentary evidence as relevant. A sample application is given in Annex A.
 - (a) A copy of the published full papers;
 - (b) A copy of the Cover/Title of the Conference Proceeding/ Abstract book
 - (c) The Content Pages showing the paper/abstract.
 - (d) A copy of the patent
 - (e) For Type 6 (under student category), a 2–3-page report describing the significance of the invention/ innovation, certified by the academic supervisor (if any) and the Dean of the faculty.
 - (f) For the Type 1 and type 2 publications, documentary evidence for the journal category (according to the KDU publication policy).
 - (g) For Type 1 publications, documentary evidence for the Journal impact factor (based on Thompson Reuters) and Journal Quartile (Q1/Q2/Q3/Q4).

5. Evaluation of the Applications

- i. Applications should be submitted to the Vice Chancellor, through the Head of the relevant Department, Dean of the Faculty and Dean Research and Development.
- ii. Submitted applications shall be evaluated by an evaluation panel appointed by the Vice Chancellor.
- iii. The quality of the publications will be assessed, based on the recognition of the indexing services of the relevant journal, according to the KDU Publication policy, Journal Impact Factor/ CiteScore etc., when evaluating the points claimed. No publication in Predatory journal will be considered for awarding marks (included in the Beall's list of predatory journals)
- iv. When selecting the best three applicants, the journal ranking of the publications (Eg: Journal Impact Factor, Journal Quartile, CiteScore) will be considered.
- v. The recommendation of the panel will be submitted to the Vice-Chancellor for approval.