



VACANCIES

RATMALANA PREMISES

ADMINISTRATIVE STAFF – ONE YEAR CONTRACT BASIS

(1) Post of Assistant Bursar

ACADEMIC SUPPORT STAFF – PERMENANT CATEGORY

CENTRE FOR IT SUPPORT AND DEVELOPMENT SERVICES

(2) Post of Network Administrator Gr. II

CLERICAL & ALLIED GRADES – PERMENANT CATEGORY

(3) Post of Technical Officer Gr. II Seg “B”

SOUTHERN CAMPUS - SOORIYAWEWA

ACADEMIC STAFF – PERMENANT CATEGORY

FACULTY OF TECHNOLOGY

DEPARTMENT OF BIO-SYSTEMS TECHNOLOGY

Information and Communication Technology Stream

(4) Post of Senior Lecturer Grade I/ Grade II, Lecturer (Unconfirmed)/ Lecturer (Probationary)

QUALIFICATIONS, ELIGIBILITY & RECRUITMENT PROCEDURE

ACADEMIC STAFF – PERMENANT CATEGORY

01. Post of Senior Lecturer Grade I /II

01. Candidates should possess the academic qualifications required for Lecturer (Probationary) [Non-(Medical/Dental)] as stipulated in the post No: 02 of UGC Circular 721 as amended.

AND

02. (i) A Doctoral Degree in the relevant field.

OR

(ii) A Masters Degree in the relevant field with full time research of at least 24 months duration.

OR

(iii) Such professional qualifications and experience as may be approved by the Board of Management upon the recommendation of the selection committee of the General Sir John Kotalawela Defence University.

AND

03. (a) **For Senior Lecturer Gr. I** - At least twelve (12) years of experience [of which not less than six (06) years' experience should have been after obtaining the qualifications stipulated in 2 above]

(b) **For Senior Lecturer Gr. II** - At least six (06) years of experience in one or more of the following:

- (i). Teaching at University level
- (ii). Professional experience
- (iii). Research in a recognized Institution
- (iv). Postgraduate Studies

02. Post of Lecturer (Unconfirmed)

01. Candidates shall possess the academic qualifications required for Lecturer (Probationary) [Non-(Medical/ Dental) as per Category (1) or (2) of Post No. 01 of UGC Circular 721 as amended.

AND

02. (i) A Doctoral Degree in the relevant field.

OR

(ii) A Masters Degree in the relevant field with full time research of at least 24 months duration.

AND

(iii) Less than 06 years of experience as specified in the scheme of Recruitment for Senior Lecturer Grade II, given in Post No. 01 of this document.

03. Post of Lecturer (Probationary)

i. A Degree with specialization in the relevant subject with First or Second Class (Upper Division) Honours.

OR

ii. A Degree with specialization in the relevant subject with Second Class (Lower Division) Honours.

OR

iii. (a) A degree with specialization in the relevant subject-without Honours or any other degree with at least Second Class Honours,

and

(b) A Postgraduate Degree of at least 02 academic years duration in the relevant subject with a research component by way of thesis/dissertation;

OR

iv. Such academic or professional qualifications or professional experience as may be approved by the Board of Management upon the recommendation of the selection committee of the General Sir John Kotelawala Defence University.

Special Note: Candidates with BSc or BSc (Hons) in Information and Communication Technology (or similar modifiers in the title) or BSc (Hons) in Computer science (or similar modifiers in the title) or BSc (Hons) in Computer Engineering or candidates with related Undergraduate degree AND a Master's degree in subject areas specified above will be preferred.

ADMINISTRATIVE STAFF – ONE YEAR CONTRACT BASIS

- Post of Assistant Bursar

1. Pass in the final II examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent.

OR

2. (a) (i) Should possess a Bachelor's Degree specialized in Accounting from a recognized University/ Higher Educational Institute.

OR

(ii) Should possess a Bachelor's Degree from a recognized University/ Higher Educational Institute with a pass in the Intermediate level Examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent.

OR

(iii) Should possess a Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor.

AND

(b) Two (02) years of experience in Accounting/Auditing in a Government/ State corporation or reputed private sector organization.

Age : Should not be less than twenty two (22) years and not more than thirty (30) years.

ACADEMIC SUPPORT STAFF – PERMENANT CATEGORY

- Post of Network Administrator Gr. II

1. A first or second class in the BSc Special Degree in Computer Science / Computer Engineering from a recognized University

OR

2. (a) A pass in the BSc Special Degree in Computer Science / Computer Engineering from a recognized University

OR

A first or second class in the BSc General Degree with computing as a subject component from a recognized University

AND

(b) One year experience in the field of computing

OR

3. (a) A pass in the BSc General Degree with computing as a subject component from a recognized University

OR

A first or second class in the BSc General Degree (where computing is not a subject component) from a recognized University

AND

(b) Two years experience in the field of computing

OR

4. A pass in the BSc General Degree (where computing is not a subject component) from a recognized University

AND

Three years experience in the field of computing

OR

5. Any other Degree

AND

A Postgraduate diploma in Computer Science/Computer Technology from a recognized University

AND

One year experience in the field of computing

Special Notes –

Candidates who have a BSc in Network Engineering/ Systems Engineering and experience & knowledge in the respective field will only be considered.

Candidates who have completed a professional programme/ certification related to Networking (Eg. CCNA, RHCSA, MCSA., etc...) or any other related fields will be given preference at the interview.

CLERICAL & ALLIED GRADES – PERMENANT CATEGORY

- Post of Technical Officer Gr. II Seg “B”

Minimum Qualifications

(i) Three (03) G.C.E (Advanced Level) passes in Science Subjects in one sitting;

AND

(ii) Passed a skill oriented formal programme of training relevant to the post of at least one year (Full Time) duration or equivalent.

Age : Not more than thirty five (35) years.

SALARY SCALES

1. Post of Senior Lecturer Grade I
:- U-AC 3 (I) Rs. 91,310 - 7x2,170 – 106,500 p.m. + (151% Academic Allowance + Other Approved Allowances)
2. Post of Senior Lecturer Grade II
:- U-AC 3 (II) Rs. 79,360 - 11x1,630 – 97,290 p.m. + (151% Academic Allowance + Other Approved Allowances)
3. Post of Lecturer (Unconfirmed)
:- U-AC 3 (III) Rs. 69,580 - 5x1,630 – 77,730 p.m. + (131% Academic Allowance + Other Approved Allowances)
4. Post of Lecturer (Probationary)
:- U-AC 3 (IV) Rs. 54,600 - 10x1,335 – 67,950 p.m. + (115% Academic Allowance + Other Approved Allowances)
5. Post of Assistant Bursar (On Contract)
:- Rs. 50,625 p.m. + (Rs. 7,800 Cost of Living + Rs. 5,000 Monthly Allowance)

6. Post of Network Administrator Gr. II
:- U-AS 2 (II) Rs. 50,625 – 3x1,335 – 54,630 (EB) 55,965 – 14x1,335 – 74,655 p.m. + (Rs. 7,800 Cost of Living + Rs. 5,000 Monthly Allowance + 45% MCA + 20% Additional Allowance)
7. Post of Technical Officer Gr. II Seg “B”
:- U-MT I (III A) – Rs. 31,625 – 07x300; 10x355 – 37,275 p.m. + (Rs. 7,800 Cost of Living + Rs. 5,000 Monthly Allowance + 45% MCA + 20% Additional Allowance)

METHOD OF RECRUITMENT

Selection will be done by a structured interview based on the results of an aptitude test or presentation evaluation as applicable to the post.

OTHER BENEFITS

Permanent Category:

Sabbatical Leave, Academic Allowances and Research Allowance for eligible posts, EPF, ETF, Gratuity, Free Health & Life Insurance, Annual Incentives, Scholarships for children of employees, priority basis treatments at University Hospital – KDU, Welfare Transport and other privileges.

On Contract Category:

EPF, ETF, Annual Incentives, priority basis treatments at University Hospital – KDU, Welfare Transport.

General Conditions – All Staff

1. Should be a citizen of Sri Lanka.
2. Appointments will be done by the Board of Management of General Sir John Kotelawala Defence University only within the approved number of vacancies for each post/grade.
3. The applicant should send the application downloaded from the website (www.kdu.ac.lk) with certified copies of relevant certificates by registered post to reach The Registrar, General Sir John Kotelawala Defence University, Ratmalana or hand deliver to the University on or before **30/05/2023**.
4. Applied post should be written on the top left-hand corner of the envelope.
5. Candidates should submit separate applications for each post applied for.
6. Applications from employees in the Govt. Depts./ Corporations, Statutory Boards, UGC and Higher Educational Institutes should channel through their Head of Institutions.
7. Applicants are strictly advised to apply in the format which can be downloaded from the KDU website. Late, incomplete or applications which do not comply with the prescribed format and those do not follow instruction no. 06 above will be rejected.
8. Selected candidates should be able to serve and perform duties of the post in any premises of KDU.
9. Only the applicants who meet the required qualifications will be summoned for the interviews.
10. Selections will be done in accordance with the recruitment and promotion procedures approved in relation to each post by the University Grants Commission and based on the results of interviews.
11. The University reserves the right to short list candidates for the aptitude test and / or practical test and / or interview.
12. Salaries are according to the latest UGC circulars for permanent category. In addition to salary, other allowances approved by UGC will also be paid.
13. Selected candidates will be paid the basic salary mentioned as per the post and other applicable allowances as approved by the Department of Management Service (DMS) for “on contract category”.
14. Contract period may be extended annually upon completion of satisfactory service and subject to approval of the Vice Chancellor and the Board of Management.
15. Candidates are instructed to refer KDU web site for qualifications and UGC Circulars and relevant amendments for special notes regarding qualifications which are mentioned below.

Snr. Lecturer Gr. I/II, Lecturer (Prob) - 721, 935, 08/2016, 08/2016(ii), 08/2016 (iii)

Lecturer (Unconfirmed) - 07/2018

Assistant Bursar (On Contract)	- 15/2017
Technical Officer Gr. II Seg "B"	- 763

General Conditions – Academic Staff

1. Candidates for Academic posts are required to make a presentation (in English) before the Selection Committee in order to prove their teaching ability.

General Conditions – Administrative Staff

1. Assistant Bursar (On Contract) – Applicants who meet the required qualifications will be summoned for the aptitude test.

General Conditions – Academic Support Staff

1. Network Administrator Gr. II – Applicants who meet the required qualifications will be summoned for the Aptitude Test and Practical Test.

General Conditions – Clerical & Allied Grades

1. Technical Officer Gr. II Seg "B" – Applicants who meet the required qualifications will be summoned for the aptitude test and practical test.

For further details please contact:

Ms. Kashmi Sandanayake

Deputy Registrar (Establishments)

T: +94 (0) 11 263 2028 (Ext: 377) | 0710219289