

**REGISTRATION OF CANDIDATES FOR DAY SCHOLAR DEGREE PROGRAMMES AT KDU,
ACADEMIC YEAR 2022/2023**

BOND INSTRUCTIONS & PAYMENT DETAILS FOR ALL NON PAYMENT BASIS STUDENTS

• **BOND INSTRUCTIONS**

BSc (Hons) Nursing - (Non payment basis students only)

You are required to sign an agreement and a bond with the University on the date of registration and are requested to come with two witnesses to attest your signature on your agreement.

The witnesses for the student agreement should fulfill the followings;

- i. Can either be a parent of the candidate or any two persons who are above 18 years of age.

Guarantors of your surety bond should fulfill the followings;

a. First Guarantor

- i. Should be a permanent employee from the private or government sector
- ii. He/ She should be 50 years of age or below
- iii. His/ Her monthly salary (Basic + Allowances) should be above LKR. 40,000/-
- iv. He/ She should submit the pay slip of the previous month or the latest certified by the Head of the organization
- v. He/ She should submit monthly salary particulars issued by the company accountant with the company seal on the document. Name of the Employee, Designation and the Service Number should be clearly mentioned in the Salary Particulars and it should be addressed to the Vice-Chancellor, General Sir John Kotelawala Defence University.
- vi. He/She should submit certified copy of National Identity Card/Passport or Driving License.

b. Second Guarantor

- i. Should be Father, Mother or the Guardian
(Need certified copy of National Identity Card, Passport or Driving License)

The Agreement and Surety Bond will be send to you via email. The Agreement is just for your information and it will be signed at the registration. You should submit **duly filled 02 copies** of Surety Bonds along with following documents at the registration.

01. Pay slip of 1st guarantor
02. Salary particular of 1st guarantor
03. Certified copies of National ID/ Passport/Driving License of 1st, 2nd guarantors and 2 witnesses to the surety bond and agreement.

You are kindly informed to go through the Surety Bond and the instructions to fill the same, which are published in the KDU website, prior to filling the Surety Bond.

You should have to paste Rs. 1,100.00 cancelled stamp on each surety bond (student need to sign on the stamp to cancel it)

If you have any clarifications with regard to fulfillment of Surety bond, please contact Assistant Registrar (Legal & Documentation) through 0710219367.

- **PAYMENT DETAILS**

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The fee mentioned below is required to be paid to the **Account No. 9405831** at Bank of Ceylon, KDU Branch in favor of “Self Finance Fund The Vice-Chancellor, General Sir John Kotelawala Defence University”.

Degree Programme	Total cost to be paid (Library Deposit & Other Charges)
BSc (Hons) Nursing (Non Payment Basis)	LKR 6,000.00 + Administrative Payment

ii. Library Deposit

Non- Refundable Deposit LKR 6,000.00

iii. Administrative Payment

Male : LKR 46,000.00

Female : LKR 50,000.00

- You should submit the deposit slip of the course fee at the registration.