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ஜெனரல் சேர் ஜோன் கொத்தலாவல பாதுகாப்புப் பல்கலைக்கழகம்
General Sir John Kotelawala Defence University

රත්මලාන 10390, ශ්‍රී ලංකා.

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KDU/R /283

Reference No :

Name : Mr/Ms

27 March 2024

**REGISTRATION OF CANDIDATES FOR BSC IN AIRCRAFT MAINTENANCE (HONS)
DEGREE PROGRAMME FOR THE ACADEMIC YEAR 2023/2024 - INTAKE 41
INSTRUCTIONS**

1. Student Registration (Applicable only for the selected candidates)

Venue : KDU, Ratmalana
Date : 01.04.2024
Time : 1100 hrs

2. You are required to be present at KDU, Ratmalana with the following documents;

a. Originals of the following;

- Certificate of Birth
- School Leaving Certificate
- Police Report
- Grama Niladhari Certificate

b. A set of true certified photocopies of the following;

- Certificate of Birth
- School Leaving Certificate
- GCE (O/L) Certificate (*issued by the Examination Department*)
or
Cambridge or Edexcel (O/L) Certificate (*issued by the International Awarding Bodies*)
- GCE (A/L) Certificate (*issued by the Examination Department Including Z-Score and Common General Test Marks*)
or
Cambridge or Edexcel (A/L) Certificate (Transcript & Final Result Sheet) (*issued by the International Awarding Bodies*)
- Character Certificate (from School Principal)
- Certified photocopies of Sports Certificates (Highest achievements)
- Certified photocopies of Cadetting/ Scouting / Girl Guiding Certificates (Highest Rank certificates)
- Certified copy of National Identity Card

c. The following forms (duly filled);

- i. Two (02) original copies of personal particulars forms (Please refer www.kdu.ac.lk)
 - ii. Medical Form (Please refer www.kdu.ac.lk)
This form is only accepted with the signature, name, SLMC registration number and rubber stamp of the responsible medical officer (Please submit the original & photocopy of the medical form at the registration)
 - iii. Student personal details form (Please Refer www.kdu.ac.lk)
- d. Two (02) recent passport size photographs with red background and without border (Size: 35mm x 45mm).

Candidates should be dressed formally for the photograph as follows:

- Gents - Shirt and Tie with blazer
- Ladies - Kandyan/ Indian Saree with blazer

Important:

1. All above photocopies should be in **A4 size**.
2. If there are ambiguities in the names in certificates, it is compulsory to submit an affidavit.
3. It is mandatory to submit all the documents as instructed above **on the date of registration**. Candidates who are unable to submit the above documents and the original receipt of fees on the date of registration will be disqualified for the Degree Programme without any further notice and the candidate from the Reserved List will be considered for enrollment.
4. You should be dressed in formal for the registration as follows:
 - a. Gents - Shirt and Tie with blazer
 - b. Ladies - Kandyan/ Indian Saree with blazer
5. You are required to sign an agreement with the University on the date of registration and are requested to come with **two guarantors (parents or any two persons) along with their NICs and photocopies of the NICs** to attest your signature on your agreement. (Guarantors should be above 18 years of age)
6. The fee mentioned below is required to be deposited to the Account No. 9405831 at Bank of Ceylon, KDU Branch in favor of "The Vice-Chancellor, General Sir John Kotelawala Defence University".
 - i. Course fee - 1st Installment
 - ii. Administrative fee
 - iii. Library Deposit

i. Course fee

Degree Programme		Full Payment LKR	Installment Plan LKR		Due Date
1	BSc in Aircraft Maintenance (Hons)	2,800,000/-	1st	1,400,000/-	At the date of registration (01.04.2024)
			2nd	840,000/-	30.11.2024
			3rd	560,000/-	30.11.2025

ii. Library Deposit

Non- Refundable Deposit LKR 6,000.00

iii. Administrative Payment

Male : LKR 46,000.00

Female : LKR 50,000.00

You should submit the deposit slip of the 1st Installment, library deposit and Administrative Payment at the registration.

In the event of registration if the candidate fails to pay his/her 1st Installment, Administrative Payment and Library Deposit, he/she will not be eligible for signing agreement and commencement of academic activities for the selected degree programme at KDU.

7. You are required to comply with the above instructions as specified.
8. Please note that the registration date will not be changed under any circumstances unless otherwise changed by the university, and you are required to comply with the above instructions.
9. Photographs of the Day scholar Dress code are also attached. Should you have further inquiries, please contact the Head of the Department Aeronautical Engineering (Tel. 071 0219260) and Programme Coordinator (Tel. 071 0219517) of Intake 41, Day Scholars on the date of registration.
10. Please be informed that the instructions given above are applicable only for the selected candidates. The name list of the selected candidates for university admission will be published on the KDU web.

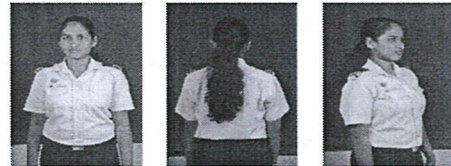
APPROVED DRESS CODE FOR THE DAY SCHOLARS

Day Scholar Uniform (During Study Hours)




APPROVED HAIR STYLE FOR THE MALE AND FEMALE DAY SCHOLARS

Hair style for Female Student



Hair style for Male Students




 SDKC Sandanayake
 Acting Registrar