



VACANCIES

ADMINISTRATIVE STAFF

POST OF INTERNAL AUDITOR

QUALIFICATIONS, ELIGIBILITY & RECRUITMENT PROCEDURE

1. (a) Should possess the Membership of the Institute of Chartered Accountants of Sri Lanka (CASL) or its equivalent;

AND

(b) Should possess at least six (06) years of experience in Accounting and / or Auditing in an executive capacity after acquiring the qualification at 1(a) above.

OR

2. A holder of the post of Deputy Accountant / Deputy Bursar / Deputy Internal Auditor in the UGC or Higher Educational Institution / Institute with the following;

- Confirmed in that post with three (03) years of satisfactory service in that post of which one (01) year should be after acquiring the qualification at 1(a) above.

OR

3. A holder of the post of Senior Assistant Accountant / Senior Assistant Bursar/ Senior Assistant Internal Auditor in the UGC or Higher Educational Institution / Institute with all of the following;

- Confirmed in that post with ten (10) years of experience in accounting and / or auditing in an executive capacity;

- At least eight (08) years of satisfactory service of above ten (10) years should be in the post of Senior Assistant Accountant / Senior Assistant Bursar / Senior Assistant Internal Auditor in the University system;

- Three (03) years of above eight (08) years of experience should be after acquiring the qualification at 1(a) above.

OR

4. A holder of the post of Deputy Accountant / Deputy Bursar / Deputy Internal Auditor in the UGC / Higher Educational Institution / Institute with all of the following;

- Confirmed in that post;

- Possess Intermediate qualification of the Institute of Chartered Accountants of Sri Lanka (CASL) or its equivalent;

- Possess a Masters' Degree in Accountancy / Finance / Management* from a recognized University / HEI;

- Twelve (12) years of experience in accounting and / or auditing in an executive capacity after successful completion of the intermediate qualification of the CASL or its equivalent;

- Ten (10) years of above experience should be in the post of Senior Assistant Accountant / Senior Assistant Bursar / Senior Assistant Internal Auditor or above in the University System.

OR

5. A holder of the post of Deputy Accountant / Deputy Bursar / Deputy Internal Auditor in the UGC / Higher Educational Institution / Institute with all of the following;

- Confirmed in that post with three (03) years of satisfactory service in that post;
- Possess a Bachelor's Degree from a recognized University/HEI;
- Possess Intermediate qualification of the Institute of Chartered Accountants of Sri Lanka (CASL) or its equivalent

Or

Higher National Diploma in Accountancy (HNDA) conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor;

- Fourteen (14) years of experience in accounting and / or auditing in an executive capacity after obtaining the Intermediate qualification / HNDA stated above;
- At least five (05) years of such experience should be in the post of Deputy Accountant / Deputy Bursar / Deputy Internal Auditor and / or in the post of Senior Assistant Accountant / Senior Assistant Bursar / Senior Assistant Internal Auditor in the University System carrying the salary scale denoted by salary code U-EX 2 (I).

OR

6. A holder of the post of Deputy Accountant / Deputy Bursar / Deputy Internal Auditor in the UGC / Higher Educational Institution / Institute with all of the following;

- Confirmed in that post;
- Possess a Bachelor's Degree from a recognized University / HEI

Or

the Intermediate qualification of the Institute of Chartered Accountants of Sri Lanka (CASL) or its equivalent;

Or

Higher National Diploma in Accountancy (HNDA) conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor;

- Not less than eighteen (18) years of experience in accounting and / or auditing in the University System;
- Three (03) years of above experience should be in the post of Deputy Accountant / Deputy Bursar / Deputy Internal Auditor in the University System.

OR

7. A holder of the post of Accountant Grade II of the Sri Lanka Accountants' Service with the following;

- Should possess the Membership of the Institute of Chartered Accountants of Sri Lanka (CASL) or its equivalent;

Or

Master's Degree in Accountancy / Finance / Management* from a recognized University / HEI.

Note : 'Accounting and / or Auditing' experience means, experience gained in an executive capacity in Accounting and/or Auditing in a State or Reputed Private Sector Organization.

* Term '**Management**' means a Degree in Management / Public Administration / Business Administration with major component in Accounting and Finance.

SALARY SCALES

Post of Internal Auditor : - U-EX 3 (II) Rs. 95,320 - 7x2,170; 11x2,700 - 140,210 p.m. + (Rs. 12,800 Cost of Living + Rs. 5,000 Monthly Allowance + 45% MCA + 20% Additional Allowance and Other Approved Allowances)

METHOD OF RECRUITMENT

Selection will be done by a structured interview.