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ஜெனரல் சேர் ஜோன் கொத்தலாவல பாதுகாப்புப் பல்கலைக்கழகம்  
General Sir John Kotelawala Defence University

රත්මලන 10390, ශ්‍රීලංකා.

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KDU/R /285

Reference No : .....

Name : Mr/Ms .....

22 May 2024

**REGISTRATION PROGRAMME FOR DAY SCHOLARS FOR MBBS DEGREE PROGRAMME**  
**AT KDU, ACADEMIC YEAR 2023/2024 – INTAKE 41**  
**INSTRUCTIONS**

1. STUDENT REGISTRATION (*APPLICABLE ONLY FOR THE SELECTED CANDIDATES*)

Venue : KDU, Ratmalana  
Date : }  
Time : } As published on KDU Website

2. You are required to be present at KDU, Ratmalana with the following documents;

**a. Originals of the following;**

- Certificate of Birth
- School Leaving Certificate
- Police Report
- Grama Niladhari Certificate

**b. A set of true certified photocopies of the following;**

- Certificate of Birth
- School Leaving Certificate
- GCE (O/L) Certificate (*issued by the Examination Department of Sri Lanka*)  
or  
Cambridge or Edexcel (O/L) Certificate (*issued by the respective International Awarding Body*)
- GCE (A/L) Certificate (*issued by the Examination Department of Sri Lanka Including Z-Score and marks for the Common General Test*)  
or  
Cambridge or Edexcel or equivalent (A/L) Certificate and the statement of Results (Transcript) (*issued by the respective International Awarding Body*)

Note: Selected candidates with foreign (A/L) qualification should arrange a verification letter/statement issued by the relevant International Awarding Body to send to KDU directly prior to the registration.

- v. Character Certificate
- vi. Certified photocopies of Sports Certificates in the order of merit of; International Level, National Level and Provincial Level (Sports achievements of under 17 and above age group only)
- vii. Certified photocopies of Cadetting (Sgt or above ranks) / Scouting (President or Prime Minister level achievements) / Girl Guiding Certificates (President or Prime Minister level achievements)
- viii. Certified copy of the National Identity Card

**c. The following forms (duly filled);**

- i. Two (02) original copies of personal particulars forms (Please refer [www.kdu.ac.lk](http://www.kdu.ac.lk))
- ii. Medical Form (Please refer [www.kdu.ac.lk](http://www.kdu.ac.lk))  
This form is only accepted with the signature, name, SLMC registration number and rubber stamp of the responsible medical officer (Please submit the original & photocopy of the medical form at the registration)
- iii. Student personal details form (Please Refer [www.kdu.ac.lk](http://www.kdu.ac.lk))

**d. Two (02) recent passport size photographs with red background and without border (Size: 35mm x 45mm).**

Candidates should be dressed formally for the photograph as follows:

- Gents - Shirt and Tie with blazer
- Ladies - Kandyan/ Indian Saree with blazer

**Important:**

1. All above photocopies should be in **A4 size**.
2. If there are ambiguities in the names in certificates, it is compulsory to submit an affidavit.
3. It is mandatory to submit all the documents as instructed above **on the date of registration**. Candidates who are unable to submit the above **documents and the original receipt of fees on the date of registration** will be disqualified for the Degree Programme without any further notice and the candidate from the Reserved List will be considered for enrollment.
4. You should be dressed in formal wear for the registration as follows:
  - a. Gents - Shirt, Tie and Trouser with blazer
  - b. Ladies - Kandyan/ Indian Saree with blazer
5. You are required to sign an **agreement** with the University **on the date of registration** and are requested to come with **two guarantors (parents or any two persons) along with their NICs and photocopies of the NICs** to attest your signature on your agreement. (Guarantors should be above 18 years of age).
6. The fee mentioned below is required to be deposited to the **Account No. 080-100110020111** at People's Bank, Ratmalana Branch in favor of **"The Vice-Chancellor, General Sir John Kotelawala Defence University"**.
  - i. Course fee - 1<sup>st</sup> Installment
  - ii. Administrative fee
  - iii. Library Deposit

**i. Course fee**

Degree Programme		Full Course fee LKR	Installment Plan LKR	
01	Bachelor of Medicine & Bachelor of Surgery (MBBS)	12,500,000.00	1st	2,500,000/-
			2nd	2,500,000/-
			3rd	2,500,000/-
			4th	2,500,000/-
			5th	2,500,000/-

**ii. Library Deposit**

Non- Refundable Deposit                      LKR 6,000.00

**iii. Administrative Payment**

Non- Refundable Deposit                      LKR 50,000.00

**You should submit the original bank slip of the 1<sup>st</sup> Installment, library deposit and Administrative Payment at the registration.**

**If the candidate fails to pay his/her 1<sup>st</sup> Installment, Administrative Payment and Library Deposit, at the registration he/she will not be eligible for signing the agreement and commencing academic activities for MBBS degree programme at KDU.**

**At the candidates who are selected for the degree programme are required to provide a bank draft of LKR 2,500,000 (equal to 2<sup>nd</sup> Instalment) within one month from the date of registration.**

7. You are required to comply with the above instructions as specified.
8. Please note that the registration date will not be changed under any circumstances unless otherwise changed by the university.
9. Photographs of the Day scholar Dress code are also attached. Should you have further inquiries, please contact the Squadron Commander of Intake 41, Day Scholars on the date of registration.
10. Please be informed that the instructions given above are applicable only for the selected candidates. The name list of the selected candidates for university admission is published on the KDU web site.

**APPROVED DRESS CODE FOR THE DAY SCHOLARS**

**Day Scholar Uniform (During Study Hours)**

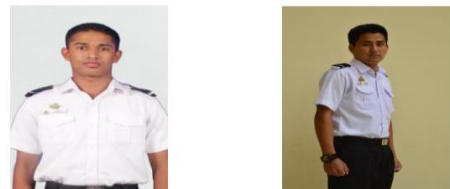


**APPROVED HAIR STYLE FOR THE MALE AND FEMALE DAY SCHOLARS**

**Hair style for Female Student**



**Hair style for Male Students**



**RORB SENARATNE, RSP, USP, psc**  
 Commander (H)  
 Deputy Registrar  
 For Registrar