



## **VACANCY**

### **ACADEMIC SUPPORT STAFF – ON CONTRACT BASIS**

#### **▪ Post of System Analyst (On Contract – Full Time)**

#### **QUALIFICATIONS**

1. A first class or second class in the B.Sc. Special Degree in Computer Science I Computer Engineering from a recognized University.

OR

2. (a). A pass in the B.Sc. Special Degree in Computer Science I Computer Engineering from a recognized University.

OR

A first or second class in the B.Sc. General Degree with computing as a subject component from a recognized University.

AND

(b). One year experience in the field of computing.

OR

3. (a). A pass in the B.Sc. General Degree with computing as a subject component from a recognized University.

OR

A first or second class in the B.Sc. General Degree (where computing is not a subject component) from a recognized University.

AND

(b). Two years' experience in the field of computing.

OR

4. A pass in the B.Sc. General Degree (where computing is not a subject component) from a recognized University.

AND

Three years' experience in the field of computing

OR

5. Any other degree

AND

A postgraduate diploma in Computer Science I Computer Technology from a recognized University.

AND

One year experience in the field of computing

OR

15 years' experience as a Computer Programmer in the University service.

The following criteria would be an additional qualification:

- Experience with system products including CISCO (Routers, switches, and Wi-Fi Access Points) and Firewall (Specially administration on FORTIGATE)
- Experience in configuring and troubleshooting LAN, Active Directory, Anti-Virus Servers, Mail Servers, File Servers, Application Servers, Proxy Servers, and Website Maintenance.
- Experience with CCTV & Security Systems and Public Address Systems.
- Flexibility in working beyond office hours and on weekends if and when required.
- Good knowledge on English in both oral and written forms is preferred.

a) Age: Should not be more than forty (40).

## RECRUITMENT PROCEDURES

All applicants are required to pass both a theoretical and a practical examination covering the relevant subject areas.

\*Papers will be in English Language.

## SALARY SCALE

Rs. 53,175.00 (Basic Salary) + Rs. 17,800 (Cost of Living) + Other Allowances

## OTHER BENEFITS

EPF, ETF, priority basis treatments at University Hospital – KDU

## METHOD OF RECRUITMENT

Selection will be done by a structured interview based on the results of the examination.

## GENERAL CONDITIONS

1. Should be a citizen of Sri Lanka.
2. Appointments will be done by the Board of Management of General Sir John Kotelawala Defence University only within the approved number of vacancies for the post.
3. The applicant should send the application downloaded from the website ([www.kdu.ac.lk](http://www.kdu.ac.lk)) with certified copies of relevant certificates by registered post to reach The Registrar, General Sir John Kotelawala Defence University, Ratmalana or hand deliver to the University on or before 31.07.2024
4. Applied post should be written on the top left-hand corner of the envelope.
5. Applicants are strictly advised to apply in the format which can be downloaded from the KDU and Metropolitan Campus KDU websites. Late, incomplete or applications which do not comply with the prescribed format will be rejected.
6. Candidates shall complete all required qualifications as at the closing date of the application.
7. Only the applicants who meet the required qualifications will be summoned for the aptitude test and interview.
8. Selected candidates should be able to serve and perform duties of the post in any premises of KDU.

9. Selections will be done in accordance with the recruitment procedures approved in relation to the post by the University Grants Commission and based on the results of the interview.
10. The University reserves the right to short list candidates for the aptitude test and/or interview.
11. Salaries are in accordance with approval of DMS (Department of Management Service).
12. Contract period may be extended annually upon completion of satisfactory service and subject to approval of the Vice Chancellor and the Board of Management.

**Closing Date**  
31.07.2024

**Application should be addressed to**

**The Registrar,  
General Sir John Kotelawala Defence University  
Ratmalana 10390  
Sri Lanka**

Visit our website for further  
details –

[www.kdu.ac.lk](http://www.kdu.ac.lk)